


# SCCC Online Tools

Your  
Digital Keys  
for Success



# Student Log on

Log On to Windows



Copyright © 1985-2001  
Microsoft Corporation

Microsoft

User name:

Password:

Log on to:  ▼

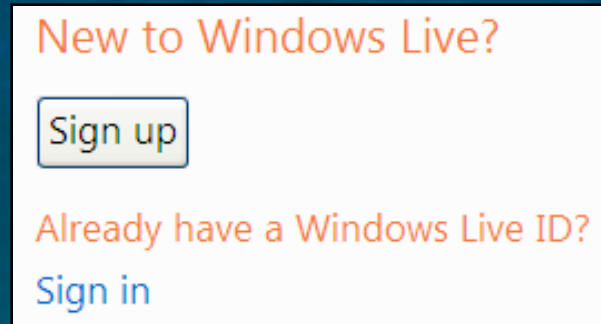
OK Cancel Shut Down... Options <<

(1) EMAIL

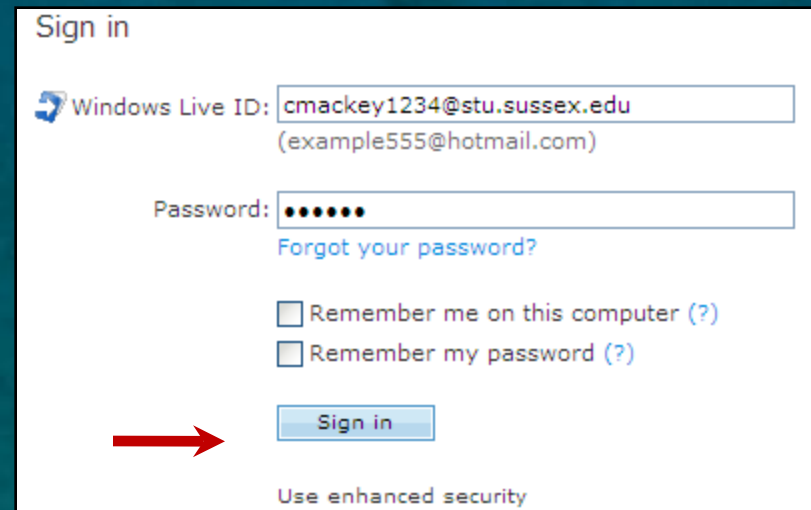
# Setup your Student Email Account

(a) Click **student email** (or go to: <http://home.live.com>)

(b) Click the Sign in Link  
(NOT the Sign up Button)



(c) Enter your Student Email Address in the Windows Live ID field, your Temporary Password in the Password field, and click the Sign In Button



## ... Student Email continued

(d) Complete your account sign-up:

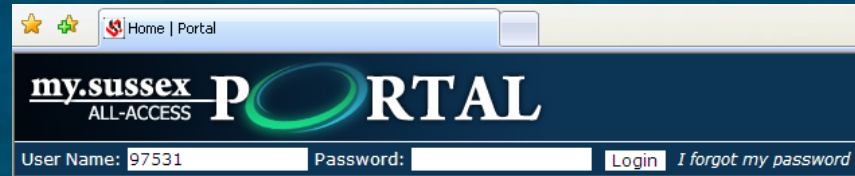
- > Re-enter your Temporary Password
- > Enter a New Password (min. 6 characters, case sensitive)
- > Select a Security Question/Secret Answer (min.5 characters)
- > Enter an Alternate Email Address
- > Select your Country/Region and State, and enter Zip Code
- > Click Submit

(e) Sign-in again with your New Password to complete your account registration

## (2) PORTAL

# my.sussex Portal

- view grades
- search courses
- register for classes, drop/add
- view unofficial copies of transcript
- financial aid information
- personal calendar
- customize



## (2) PORTAL

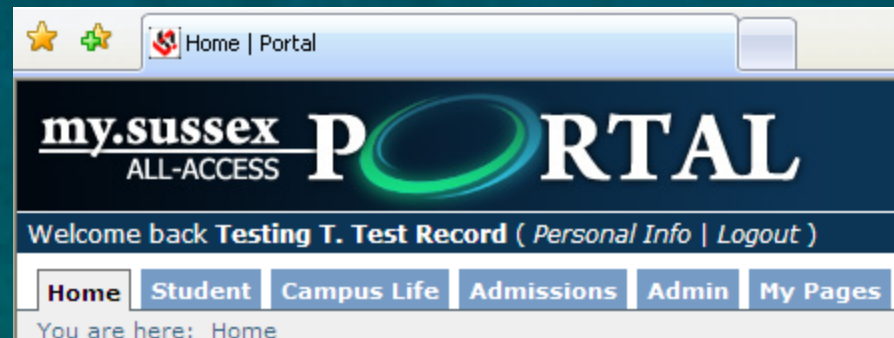
# Login to my.sussex

(a) Click **my.sussex** (<https://my.sussex.edu>)



(b) Enter your Student ID in the User Name field, your Temporary Password in the Password field, and click the Login Button

(c) Home Page:



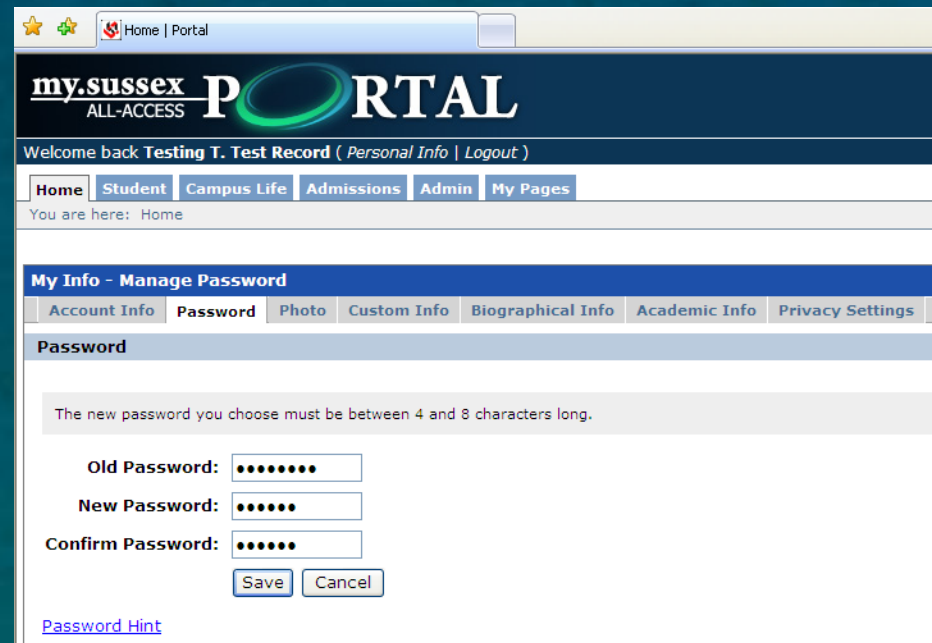
(2) PORTAL

## ... my.sussex Portal continued

(d) To change your Password:

- > Click the **Personal Info** link and then the Password Tab
- > Re-enter your Temporary Password in the Old Password field
- > Enter a New Password (4 to 8 characters, case sensitive) in both the New Password and Confirm Password fields
- > click Save

NOTE: If you create a New Password, access to CASHNet with the New Password will not be available immediately.

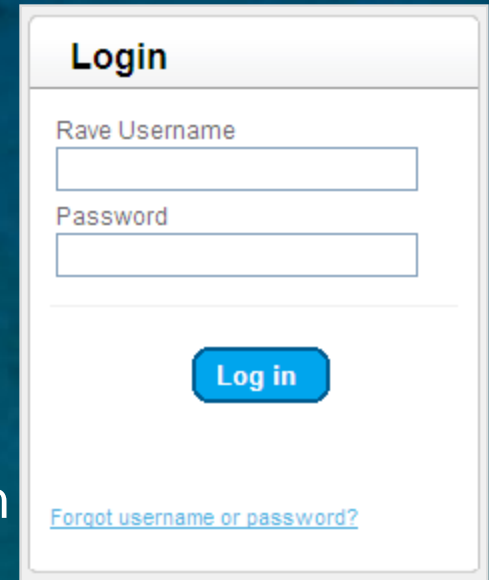


The screenshot shows a web browser window displaying the my.sussex Portal. The page title is "my.sussex ALL-ACCESS PORTAL". The user is logged in as "Testing T. Test Record" and is viewing the "Personal Info" page. The "Password" tab is selected under the "My Info - Manage Password" section. The page contains three password input fields: "Old Password", "New Password", and "Confirm Password". A message states: "The new password you choose must be between 4 and 8 characters long." There are "Save" and "Cancel" buttons at the bottom of the form. A "Password Hint" link is also visible.

(3) RAVE

# Update Rave Account

- (a) Click Quick Links “text, voice, email alerts”  
(<https://www.getrave.com/login/sussex>)
- (b) Enter your Student Email Address in the Username field:
  - > Enter the Temporary Password sent to your Student Email Account and click the Login Button  
... or ...
  - > Click the **Forgot username or password?** link, re-enter your Rave Username, and click the Submit Button – follow the instructions sent to your Student Email Account to Login



The screenshot shows a login form titled "Login". It contains two input fields: "Rave Username" and "Password". Below the fields is a blue "Log in" button. At the bottom of the form, there is a link that says "Forgot username or password?".

## FORGOT YOUR USERNAME OR PASSWORD?

To retrieve your Username and to change your password, please enter your Rave Username, registered phone number or Email address.

Submit

« [Back to Home](#)

(3) RAVE

## ... Rave continued

(c) Use the My Account Tab to:

- > Add one or more Mobile Contact Numbers for Text Alerts
- > Add one or more Voice Only Contact Numbers
- > Edit your Rave Account and Email Contact Information

The screenshot displays the 'My Account' page in a web browser. At the top, there are navigation tabs for 'Groups', 'My Account', and 'Help'. Below the tabs, the page title is 'My Account'. A red banner at the top of the content area reads: 'You must provide a mobile phone number to fully utilize Rave. Enter Mobile Number Now'. The main content is organized into sections: 'Rave Account' with an 'Edit' link, showing 'Name: Craig Mackey' and 'User name: cmackey@sussex.edu'; 'Mobile Contacts' with an 'Add New Mobile Contact' button; 'Voice Only Line Contacts' with an 'Add New Contact' button; and 'Email Contacts' with an 'Edit' link. At the bottom, it shows 'Registration email: cmackey@sussex.edu'.

(3) RAVE

## ... Rave continued

(d) To select the groups you wish to receive messages from – click “find groups” ... “show all” ...

Groups My Account Help

My Groups | Find Groups

You are here: My Groups

### My Groups

Type	Role	Groups (click for details)	Text / Email	
Resource	Member	Sussex County Community College Broadcast Alerts	<input type="checkbox"/>	<input type="checkbox"/>
Group	Member	<a href="#">Academic and Registrar Alerts</a>	<input type="checkbox"/>	<input type="checkbox"/>
Group	Member	<a href="#">Campus Events and Student Activities</a>	<input type="checkbox"/>	<input type="checkbox"/>

Note: Please configure your primary phone number to enable the option of receiving text alerts.

Page  of 1

[Update](#)

(3) RAVE

## ... Rave continued

- (e) Then, Click on the Contact Group links to Join/Leave a Group, and use the Text / Email text boxes to select Group Contact communication preferences

The screenshot shows a web interface for managing groups. At the top, there are tabs for 'Groups', 'My Account', and 'Help'. Below the tabs, there are links for 'My Groups' and 'Find Groups'. A breadcrumb trail indicates 'You are here: My Groups'. The main content area is titled 'My Groups' and contains a table with the following data:

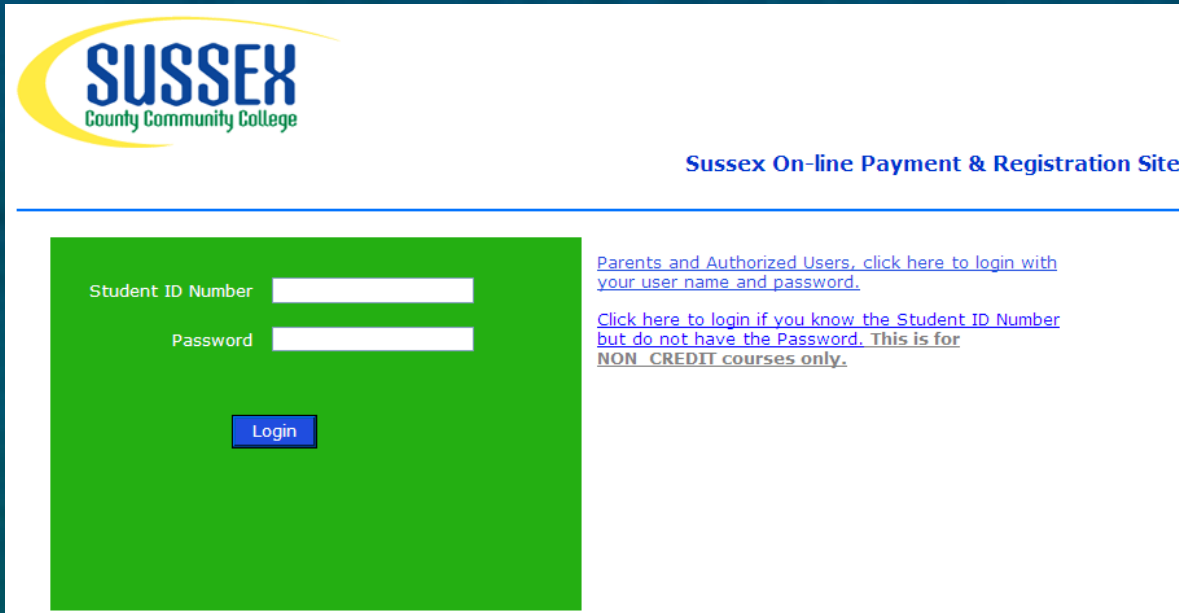
Type	Role	Groups (click for details)	Text / Email	
Resource	Member	Sussex County Community College Broadcast Alerts	<input type="checkbox"/>	<input type="checkbox"/>
Group	Member	<a href="#">Academic and Registrar Alerts</a>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Group	Member	<a href="#">Campus Events and Student Activities</a>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Below the table, there is a pagination bar showing 'Page 1 of 1'. At the bottom of the page, there is a blue 'Update' button.

(4)  
CASHNet

# Pay your tuition online

(a) Click play online (<https://commerce.cashnet.com/susseypay>)



The screenshot shows the login page for the Sussex On-line Payment & Registration Site. At the top left is the Sussex County Community College logo. To the right of the logo is the title "Sussex On-line Payment & Registration Site". Below the title is a green rectangular login form with two input fields: "Student ID Number" and "Password", each followed by a white text box. Below these fields is a blue "Login" button. To the right of the form, there are two lines of blue text with underlined links: "Parents and Authorized Users, click here to login with your user name and password." and "Click here to login if you know the Student ID Number but do not have the Password. This is for NON CREDIT courses only."

(b) Enter your Student ID and password

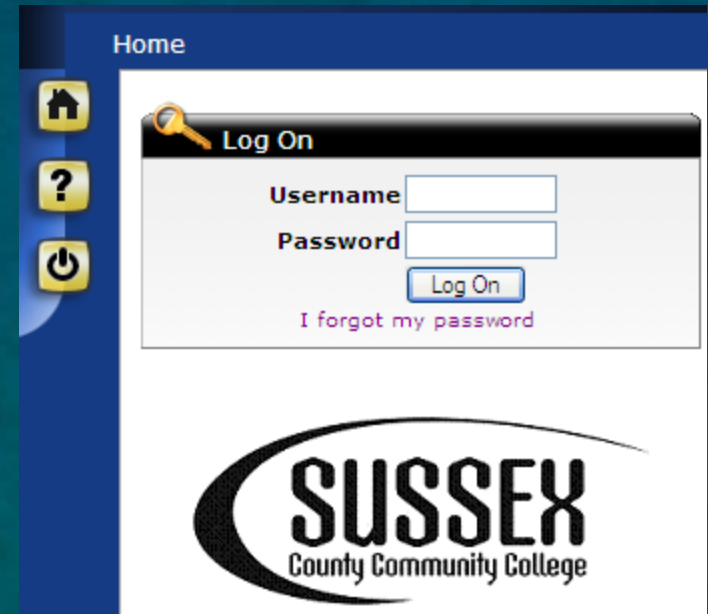
(c) Click Logon

(5) Angel

# Angel Distance Learning

## For Students Taking Online Courses

- (a) Click Angel Login (<http://sussex.angellearning.com>)
- (b) Enter your Student ID in the Username field, a Temporary Password (**sussex**) in the Password field, and click the Log On Button



The screenshot shows a web browser window with a blue header bar labeled "Home". On the left side, there is a vertical navigation bar with three yellow buttons: a home icon, a question mark, and a power icon. The main content area features a "Log On" window with a key icon in the top left corner. Inside this window, there are two input fields: "Username" and "Password". Below the "Password" field is a blue "Log On" button. At the bottom of the "Log On" window, there is a link that says "I forgot my password". Below the login window is the Sussex County Community College logo, which consists of a stylized black swoosh above the word "SUSSEX" in large, bold, black letters, with "County Community College" in smaller text underneath.