**HOW DO I ENROLL?**

**Step 1** Contact the guidance counselor or CEP coordinator at your school to determine the courses offered at your high school and eligibility requirements. This person will be able to provide you with the application and forms necessary to apply to SCCC and register for CEP courses.

**Step 2** Determine with your high school representative if your SAT scores are adequate for admission to SCCC or if you need to take the SCCC Placement Test. If placement testing (Accuplacer) is required, you will be provided with testing dates and location information.

**Step 3** Complete the application and parental consent form and obtain parent/guardian signatures.

**Step 4** Bring all of the following completed forms to your high school representative. S/he must send them to SCCC by the deadline for each semester.

- The application for admission.
- A check payable to Sussex County Community College in the amount of $150 per course.
- The Parent/Guardian Release for students under 18.
- The Registration Form for the current semester complete with SAT or Accuplacer scores and *ALL* required signatures.

**Sussex County Community College**

**Office of Academic Affairs**
Assistant Dean of Academic Affairs
(973) 300-2176
One College Hill Road
Newton NJ 07860
Sussex County Community College (SCCC) offers current students the opportunity to **jump-start** their college education by earning college credits while still in high school.

**The Concurrent Enrollment Program (CEP)** is a partnership between SCCC and area high schools to provide students the chance to enroll in college courses as part of their regular school day.

CEP courses are equivalent to those offered at SCCC. SCCC administration and faculty monitor the courses to ensure that instruction, curriculum, and grading standards in CEP courses are identical to those sections taught at the College.

**General education courses that satisfy basic requirements in a broad range of majors are typically available. Each high school, in conjunction with SCCC, determines the course(s) that are offered. Please see your high school guidance counselor for information on CEP classes available at your school.**

### Eligibility

CEP is available to high school juniors or seniors who have an overall **B average or higher** and demonstrate English proficiency and/or math proficiency through SAT or College Placement Test (Accuplacer) scores. Students must meet placement requirements in the following areas:

- Critical Reading (SAT of 540 or higher), or appropriate Accuplacer scores in reading and writing. The Accuplacer tests may be retaken only once.
- Mathematics (SAT of 530 or higher), or appropriate Accuplacer scores in basic math and algebra. The Accuplacer tests may be retaken only once.
- Additional testing is required in College-Level Math (CLM) for pre-calculus, calculus and physics. The CLM test may not be retaken.

Resources to help students prepare for the Accuplacer tests are available online: sussex.edu/academics/testing/placement

### Benefits

High school students who earn college credits through CEP can:

- **Begin preparing for their college education or career.**
- **Increase their education options.**
- **Enhance their opportunities for challenging and beneficial work.**
- **Save time and money.**

High school students pay only $150 per CEP course. All college and course fees are waived. Students will be registered at SCCC as non-matriculated, part-time students, with all the rights and privileges of on-campus SCCC students.

Students who successfully complete course work taken through CEP will have earned credits documented on a regular SCCC transcript. These credits can either be applied to SCCC degree programs or transferred to other colleges and universities across the nation per their guidelines.

Since credit recognition remains the exclusive prerogative of the institution granting it, students are strongly encouraged to review the content of courses with admissions/transfer counselors at the college of their choice. Many factors affect the decision to accept transfer credit, including the grade the student earned in the course.