AGENDA

1. **General Institutional Functions**
   1.1 Call to Order
   1.2 Public Statement
      Adequate notice of this meeting has been provided at least 48 hours in advance of its commencement by posting in at least one public place reserved for such or similar announcements and by mail, telephone, or hand delivery to all appropriate parties pursuant to the Open Public Meetings Act, N.J.S.A. 10:4.1.
   1.3 Roll Call / Pledge of Allegiance / Welcome to Guests

**EXECUTIVE SESSION**

1.4 Approval/Acceptance of Minutes:

**ACTION**
1.4.1 Approval of Minutes from the February 22, 2011 Board Meeting.

**ACTION**
1.4.2 Approval of Minutes from the March 22, 2011 Board Meeting.

**ACTION**
1.4.3 Approval of Minutes from the March 22, 2011 Executive Session.

**ACTION**
1.4.4 Acceptance of Minutes from the March 14, 2011 Finance and Facilities Committee Meeting.

**ACTION**
1.4.5 Acceptance of Minutes from the March 15, 2011 Personnel and Curriculum Committee Meeting.

1.5 Courtesy of the Floor (Public Session)
   *(Introduction of the Tuition and Fee Increases)*

**ACTION/RC**
1.6 Acknowledgement of Receipt and Review of March 31, 2011 Unaudited Financial Statements.

1.7 Correspondence File

**ACTION/RC**
1.8 Consideration of the Legally Mandated Agenda Items (As Noted on the Agenda by an “*”). The Detail of Each Item is Presented in the Main Body of the Agenda Under its Appropriate Classification. (Items 2.1 & 2.2)
2. Personnel

(*) 2.1 Recommendation: Approval of the Attached List of Part-Time Faculty Employed to Continuing Education Courses. Said Appointments are Made in Accordance with the Policies, Procedures, and Salary Guidelines Established by the Board of Trustees.

(*) 2.2 Recommendation: Appointment of the Attached List of Part-Time Support/Non-Faculty Staff Employed for FY ’10/11. Said Appointment is in Accordance with the Policies, Procedures, and Salary Guidelines Established by the Board of Trustees.

2.3 Report of the Personnel and Curriculum Chair.

ACTION/RC 2.4 Recommendation: Approval of One Full Year at Half Pay Sabbatical Leave for the 2011-12 Academic Year.

ACTION/RC 2.5 Recommendation: Appointment of Jan Tensen to the Full-Time Position of Director of the Learning Center, Effective May 2, 2011, at an Annual Salary of $53,056, Prorated for Period Worked.

ACTION/RC 2.6 Recommendation: Ratification of the Appointment of Elaine Stanton to the Full-Time, Grant-Funded Position of Secretary, New Jersey Health Professions Pathways Grant, Effective April 4, 2011, at an Annual Salary of $23,176, Prorated for Period Worked.

ACTION/RC 2.7 Recommendation: Ratification of the Appointment of Kathleen Nelson to the Position of Assistant Dean of the Division of Community Education and Workforce Development Effective April 1, 2011, at an Annual Salary of $72,764.

ACTION/RC 2.8 Recommendation: Acceptance of Resignation of Fred Brand from the Position of Executive Director of Grants, Effective April 29, 2011.

ACTION/RC 2.9 Recommendation: Acceptance of Resignation of Kate Douglas from the Position of Vice President of Academic Affairs, Effective May 19, 2011.

ACTION/RC 2.10 Recommendation: Approval of Proclamation for Dr. Kate Douglas.

ACTION/RC 2.11 Recommendation: Approval of the Plan to Consolidate Academic Affairs and Student Services.

ACTION/RC 2.12 Recommendation: Approval to Eliminate Three Part-Time Revenue Assistant Positions in the Bursar’s Office and to Create One Full-Time Position.

ACTION/RC 2.13 Recommendation: Approval to Eliminate the Following Positions in the Information Technology Services Department:

- 1-Executive Director of Information Technology Services
- 1-Director of Network Services
- 1-Director of Computer Services
- 2-Assistant Directors of Network Services
3. **Curriculum and Instruction**

   3.1 Academic Affairs Highlights – Sr. Division Dean William Waite and Mary Ellen Donner, Instructor of Business, Economics, and Accounting will report on a collaborative mentoring project that has been underway with SCCC business students and Mr. Ira Polk, Clearing Corporation Director and SCCC benefactor.

4. **Student Services Report**

5. **Community Information and Service Report**

   5.1 Monthly Report of Community Services Provided by the College.

6. **College Facilities**

   6.1 Report from the Finance and Facilities Committee Chair.

7. **Business and Finance**

   **ACTION/RC** 7.1 Recommendation: Approval of Senior Citizen Tuition Policy.

   **ACTION/RC** 7.2 Recommendation: Approval of the Following Tuition and Fee Increases:

<table>
<thead>
<tr>
<th>Tuition</th>
<th>Current</th>
<th>Proposed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sussex County Residents</td>
<td>$107.00 per credit</td>
<td>$120.00 per credit</td>
</tr>
<tr>
<td>Out-of-County Residents</td>
<td>$214.00 per credit</td>
<td>$240.00 per credit</td>
</tr>
<tr>
<td>Monroe, Pike &amp; Wayne</td>
<td>$160.50 per credit</td>
<td>$180.00 per credit</td>
</tr>
<tr>
<td>Senior Citizen over age 65</td>
<td>$7.00 per credit</td>
<td>New Policy</td>
</tr>
</tbody>
</table>

   **Programs for High School Students**

   | Concurrent Classes                     | $125/course       | $150/course       |
   | Early College Advantage Program        | $125/course       | Regular Tuition/Fees Apply |

   **Fees**

<table>
<thead>
<tr>
<th>Fees</th>
<th>Current</th>
<th>Proposed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Application Fee</td>
<td>$15.00 one time</td>
<td>$25</td>
</tr>
<tr>
<td>General Fee</td>
<td>$18.50 per credit</td>
<td>$23.50 per credit</td>
</tr>
<tr>
<td>Health Insurance Fee</td>
<td>$57.50 per semester</td>
<td>$63</td>
</tr>
</tbody>
</table>

   **ACTION/RC** 7.3 Report from the Audit Committee Chair.

   **ACTION/RC** 7.4 Recommendation: Approval of Emergency Contract with All In One Network Solutions In the Amount of $25,000 Per Month.

   **ACTION/RC** 7.5 Recommendation: Approval of Comprehensive Payroll Service Contract in the Amount of $5,500 Per Month.

   **ACTION/RC** 7.6 Recommendation: Authorization for Frank Nocella as Authorized Signature On All College/Student Credit Card Accounts.

   **ACTION/RC** 7.7 Recommendation: Authorization to Enter into a Contract with EnerNOC, Inc.

8. **Courtesy of the Floor (Public Session)**
9. **Other Business**

**Discussion / Reports / Announcements:**

9.1 President’s Report

9.2 Chairman’s Comments

9.3 Commencement is Thursday May 19, 2011 at 6:00 p.m. Trustees Should Arrive and Robe in the Board Room Between 5:00 and 5:30 p.m.

9.4 There Will Be a Financial Workshop for Trustees with Wiss & Co. Board on Tuesday May 24, 2011 at 3:00 p.m.

9.5 The Next Regular Meeting of the Board of Trustees Will Take Place on Tuesday, May 24, 2011 at 5:00 p.m., Unless Scheduled Otherwise.

**EXECUTIVE SESSION**

10. **Adjournment**