AGENDA

1. General Institutional Functions
   1.1 Call to Order
   1.2 Public Statement
       Adequate notice of this meeting has been provided at least 48 hours in advance of its commencement by posting in at least one public place reserved for such or similar announcements and by mail, telephone, or hand delivery to all appropriate parties pursuant to the Open Public Meetings Act, N.J.S.A. 10:4.1.
   1.3 Roll Call / Pledge of Allegiance / Welcome to Guests
   1.4 Approval/Acceptance of Minutes:
       ACTION 1.4.1 Approval of Minutes from the April 26, 2011 Board Meeting.
       ACTION 1.4.2 Approval of Minutes from the April 26, 2011 Executive Session.
       ACTION 1.4.3 Acceptance of Minutes from the May 16, 2011 Finance and Facilities Meeting.
       ACTION 1.4.4 Acceptance of Minutes from the May 17, 2011 Personnel and Curriculum Meeting.
       ACTION 1.4.5 Approval of Minutes from the May 24, 2011 Board Meeting.
   1.5 Courtesy of the Floor (Public Session)
   1.7 Correspondence File
       ACTION/RC 1.8 Consideration of the Legally Mandated Agenda Items (As Noted on the Agenda by an *). The Detail of Each Item is Presented in the Main Body of the Agenda Under its Appropriate Classification. (Items 2.1 & 2.2)

2. Personnel
(*) 2.1 Approval of the Attached List of Part-Time Instructors Employed for the Summer I 2011 Semester to Teach Those Courses that Achieve a Supporting Enrollment. All Were Appointed in Accordance with the Policies, Procedures, and Salary Guidelines Established by the Board of Trustees.
2.2 Recommendation: Appointment of the Attached List of Part-Time Support/Non-Faculty Staff.

2.3 Report of the Personnel and Curriculum Chair.

**ACTION/RC 2.4** Recommendation: Approval of the Following Personnel Items, As Per the Attached “Personnel Action Form”:

- 2.4.1 New Hires
- 2.4.2 Promotions
- 2.4.3 Salary Adjustments
- 2.4.4 Position Creation

**ACTION/RC 2.5** Recommendation: Reappointments of Faculty and Staff in a Bargaining Unit, with Corresponding Increases, as Designated in Union Contracts.

**ACTION/RC 2.6** Recommendation: Reappointments of Non-Union Employees, with Corresponding Increases for Those Designated as Eligible for the Increase.

3. **Curriculum and Instruction**

3.1 Academic Affairs Highlights – Maureen Murphy-Smolka and Priscilla Orr, Associate Professors of English, will present some results of their Reading/Writing Learning Community project which enables underprepared students to achieve college success.

4. **Student Services Report**

5. **Community Information and Service Report**

5.1 Monthly Report of Community Services Provided by the College

6. **College Facilities**

6.1 Report from the Finance and Facilities Committee Chair.

**ACTION/RC 6.2** Recommendation: Approval of College Student Dining Agreement.

**ACTION/RC 6.3** Recommendation: Approval of SAIF Insurance Agreement.

7. **Business and Finance**

7.1 Report from the Audit Committee Chair.

**ACTION/RC 7.2** Recommendation: Approval to Re-Apply for the Consolidated Adult Basic Skills and Integrated English Literacy and Civics Education Grant Programs in the Amount of $99,500, Beginning on July 1, 2011 and Ending on June 30, 2012.

8. **Courtesy of the Floor (Public Session)**
9. **Other Business**

Discussion / Reports / Announcements:

9.1 President’s Report

9.2 Chairman’s Comments and Board Goals

9.3 The Next Regular Meeting of the Board of Trustees Will Be a Board Retreat to Take Place on Tuesday, July 26, 2011 at 4:00 p.m., Unless Scheduled Otherwise.

10. **Adjournment**