1. **General Institutional Functions**
   
   1.1 Call to Order
   
   1.2 Public Statement
   
   Adequate notice of this meeting has been provided at least 48 hours in advance of its commencement by posting in at least one public place reserved for such or similar announcements and by mail, telephone, or hand delivery to all appropriate parties pursuant to the Open Public Meetings Act, N.J.S.A. 10:4.1.
   
   1.3 Roll Call / Pledge of Allegiance / Welcome to Guests
   
   1.4 Approval/Acceptance of Minutes and Board Action Resolutions:
   
   **ACTION** 1.4.1 Approval of Minutes from the October 25, 2011 Regular Meeting. (Pgs. 1-16)
   
   **ACTION** 1.4.2 Approval of Minutes from the October 25, 2011 Executive Session. (Pg. 17)
   
   **ACTION** 1.4.3 Acceptance of Minutes from the October 2011 Committee Meetings. (Pgs. 18-22)
   
   **ACTION** 1.4.4 Approval of Resolutions of October 2011 Board Actions. (Pgs. 23-31)
   
   1.5 Courtesy of the Floor (Public Session)
   
   **ACTION/RC** 1.6 Acknowledgement of Receipt and Review of October 31, 2011 Financial Statement. (Pgs. 32-37)
   
   1.7 Correspondence File – None
   
2. **Personnel**
   
   2.1 Report of the Personnel and Curriculum Chair.
   
   **ACTION/RC** 2.2 Approval of Monthly Personnel Action Items. (Pg. 38)
   
   **ACTION/RC** 2.3 Approval of Contract Between Sussex County Community College and Brown & Brown Benefit Advisors for Employee Benefit & Pension Consulting Services for the Time Frame of December 1, 2011 through December 31, 2012, in the Amount of $39,000. (Pgs. 39-47)

3. **Curriculum and Instruction**

4. **Student Services Report**
5. **Community Information and Service Report**
   5.1 Monthly Report of Community Services Provided by the College. (Pg. 48)

6. **College Facilities**
   6.1 Report from the Finance and Facilities Committee Chair.

   **ACTION/RC 6.2** Recommendation: Approval for American Appraisal/Industrial Appraisal to Conduct a Fixed Asset Inventory at a Cost of $15,000.

   **ACTION/RC 6.3** Recommendation: Approval of Snow Bid by J. Kramer Landscaping & Snow Plowing, Newton, NJ. (Pg. 49)

   **ACTION/RC 6.4** Recommendation: Approval of $20,000 Emergency Expenditure to Complete Sewer Project – Due to Safety Hazard. Pg. 50)

7. **Business and Finance**
   7.1 Report from the Audit Committee Chair.
   7.2 Comments by Wiss & Co.

   **ACTION/RC 7.3** Recommendation: Approval of Audited Financial Statements 6/30/11. (Pgs. 51-113)

   **ACTION/RC 7.4** Recommendation: Approval of Audited FTE Statement 6/30/11. (Pgs. 114-125)

   **ACTION/RC 7.5** Recommendation: Approval to Award I.T. Consulting Contract to AIO in the Amount of $25,000 per Month for a Two-Year Contract. (Pgs. 126 & 127)

   **ACTION/RC 7.6** Recommendation: Acknowledgement of Actions Taken Due to Electrical and Other Damage to Campus and Property from Storm.
   a. Resolution of Emergency Services of Rapid Recovery. (Pgs. 128 & 129)
   b. 300+ Emergency Purchase of New Power Strips for All Workstations on Campus...$20,000 est.
   c. Emergency Purchase of 40+ Desk Tops/Lap Tops ($30,000 initial order).

   **ACTION/RC 7.7** Recommendation: Approval of Morris County Coop Pricing Council Membership – $1,250. (Pgs. 130-139)

8. **Courtesy of the Floor** (Public Session)

9. **Other Business**
   **Discussion / Reports / Announcements:**
   9.1 Trustee Activity Update
   9.2 President’s Report
   9.3 Chairman’s Comments and Board Goals
   9.4 The Next Meeting of the Board of Trustees Will Take Place on Tuesday

10. **Adjournment**