AGENDA

1. General Institutional Functions

1.1 Call to Order

1.2 Public Statement
Adequate notice of this meeting has been provided at least 48 hours in advance of its commencement by posting in at least one public place reserved for such or similar announcements and by mail, telephone, or hand delivery to all appropriate parties pursuant to the Open Public Meetings Act, N.J.S.A. 10:4.1.

1.3 Roll Call / Pledge of Allegiance / Welcome to Guests

1.4 Approval/Acceptance of Minutes:

**ACTION**

1.4.1 Acceptance of Minutes from Finance and Facilities Committee Meeting of November 15, 2010.

**ACTION**

1.4.2 Acceptance of Minutes of the Personnel and Curriculum Committee Meeting of November 16, 2010.

**ACTION**

1.4.3 Approval of Minutes of the November 23, 2010 Reorganization Meeting.

**ACTION**

1.4.4 Approval of Minutes of the November 23, 2010 Regular Meeting.

**ACTION**

1.4.5 Approval of Minutes of the November 23, 2010 Executive Session.

**ACTION**

1.4.6 Approval of Minutes of the December 16, 2010 Special Meeting.

**ACTION**

1.4.7 Approval Minutes of the December 16, 2010 Executive Session.

1.5 Courtesy of the Floor (Public Session)

**ACTION/RC**

1.6 Acknowledgement of Receipt and Review of December 31, 2010 Unaudited Financial Statements.

1.7 Correspondence File – None

**ACTION/RC**

1.8 Consideration of the Legally Mandated Agenda Items (As Noted on the Agenda by an *). The Detail of Each Item is Presented in the Main Body of the Agenda Under its Appropriate Classification. (Item 2.1)
2. Personnel

(*) 2.1 Recommendation: Approval of the Appointment of the Attached List of Faculty Employed for the Winterim 2011 Semester to Teach Those Courses/Seminars That Achieve a Supporting Enrollment.

2.2 Report of the Personnel and Curriculum Chair.

ACTION/RC 2.3 Recommendation: Non-Renewal of F/T Foreign Language Instructor.

ACTION/RC 2.4 Recommendation: Elimination of the Following Positions:

a. One Full Time Secretary, Continuing Ed and Workforce Development
b. One Full Time Secretary, Learning Center
c. One Full Time Counseling and Career Support Staff, Counseling
d. One Part-Time Financial Aid Secretary
e. One Part-Time Faculty Secretary
f. One On-Call Scheduling Staff/Evening Supervisor
g. One Part-Time Immunization Clerk, Registrar
h. One Part-Time Network Technician, IT
i. One Part-Time Receptionist, Counseling
j. One Part-Time Facilities Staff

ACTION/RC 2.5 Recommendation: Approval to Grant Tenure to Wendy Cooney, Assistant Professor of Criminal Justice.

ACTION/RC 2.6 Recommendation: Approval to Grant Tenure to Lisa Krauss-Utter, Assistant Professor of Business, Hotel & Restaurant Management/Food & Beverage Management, Foundations for Success.

ACTION/RC 2.7 Recommendation: Approval to Grant Tenure to Dr. Robert Larsson, Assistant Professor of Environmental Studies.

ACTION/RC 2.8 Recommendation: Approval of Title Change from Part-Time Secretary, Facilities and HR to Part-Time Office Coordinator, Facilities and HR. (Title change better reflects duties. Does not include salary adjustment.)

ACTION/RC 2.9 Recommendation: Approval of the Appointment of Anthony Valenti to the Position of Executive Director of Facilities and Campus Security, Effective February 2, 2011.

ACTION/RC 2.10 Recommendation: Approval to Accept Resignation of James J. Donohue from the Position of Registrar, Effective Friday February 11, 2011.

ACTION/RC 2.11 Recommendation: Approval to Create Positions and Advertise for Intake Coordinator and Vocational Counselor, Two Positions Fully Funded by the Pathways Grant.

3. Curriculum and Instruction

ACTION/RC 3.1 Recommendation: Elimination of Respiratory Therapy Program.

ACTION/RC 3.2 Recommendation: Retirement of Engineering Option.
3.3 Recommendation: Retirement of Hospitality Management and Food & Beverage Options.

4. **Student Services Report**

5. **Community Information and Service Report**

6. **College Facilities**
   
   6.1 Report from the Finance and Facilities Committee Chair.

7. **Business and Finance**
   
   7.1 Report from the Audit Committee Chair.

   **ACTION/RC** 7.2 Recommendation: Approval to Accept Health Profession Opportunity Grant to Serve TANF Recipients and Other Low Income Individuals.

8. **Courtesy of the Floor (Public Session)**

9. **Other Business**

   **Discussion / Reports / Announcements:**
   
   9.1 President’s Report

   9.2 Chairman’s Comments

   9.3 The Next Regular Meeting of the Board of Trustees Will Take Place on Tuesday, February 22, 2011 p.m., Unless Scheduled Otherwise.

10. **Executive Session**

11. **Adjournment**