1. General Institutional Functions
   1.1 Chairman Perry called the meeting to order at 4:04 p.m.
   1.2 Secretary Fountain read the Public Statement:
      Meeting was Publicly Advertised in Accordance with the "Open Public Meetings Law," Chapter 231, P. L. 1975, Notice Having Been Submitted and Posted June 18, 2009.
   1.3 Roll Call / Pledge of Allegiance
      The following attended the meeting: Chairman Perry, Vice-Chairman Smith, Secretary Fountain, Treasurer Case, Dr. Andrews, Mrs. Bain, Dr. Lamonte, Mr. Long, Mr. Sullivan and Ex-Officio Member Dr. Mierendorf. Mr. Gavan and Alumni Trustee Galeos did not attend.
      Also in attendance were: Sr. VP Student Services Harry Damato, VP Academic Affairs Dr. Kate Douglas, Exec. Director ITS Tony Iaconetti, and Assistant to the President/Recording Secretary Wendy Fullem.

      At 4:05 p.m., upon a motion made by Mr. Smith and seconded by Mr. Long, the Board entered into an Executive Session to discuss personnel items and/or contracts that relate to the operation of the College in accordance with the “Open Public Meetings Law.”

      The Board adjourned from Executive Session at 5:16 p.m. upon a motion made by Mrs. Bain and seconded by Mrs. Fountain.

   1.4 Approval of Minutes
      1.4.1 Minutes of the May 26, 2009 Meeting
      Mr. Long moved to approve the minutes of the May 26th meeting. Mr. Smith seconded the motion. Dr. Lamonte abstained from the vote. Motion carried.

   1.5 Chairman Perry welcomed the guests.

   1.6 Courtesy of the Floor (Public Session) – No one spoke.

   1.7 Recommendation: Approval of the May 2009 Unaudited Financial Statements.
     Mr. Sullivan moved to approve the may 2009 unaudited financial statements. Mrs. Bain seconded the motion.
Roll call vote: Dr. Andrews, Mrs. Bain, Ms. Case, Mrs. Fountain, Mr. Long, Mr. Smith, Mr. Sullivan and Mr. Perry voted yes. Dr. Lamonte abstained from the vote. Motion carried.

1.8 The Correspondence File was received, reviewed and filed.

1.9 Consideration of the Legally Mandated Agenda Items (As Noted on the Agenda by an *). The Detail of Each Item is Presented in the Main Body of the Agenda Under its Appropriate Classification.

Roll call vote: Dr. Andrews, Mrs. Bain, Ms. Case, Mrs. Fountain, Dr. Lamonte, Mr. Long, Mr. Smith, Mr. Sullivan and Mr. Perry voted yes. Motion carried unanimously.

2. Personnel

(* )2.1 Recommendation: Approval of the Attached Employed to Teach Credit, Noncredit or Independent Study (IS) Courses/Seminars Which Achieved a Supporting Enrollment for Summer I 2009 Semester.

Approved item 1.9

(* )2.2 Recommendation: Appointment of the Attached List of Part-Time Support/Non-Faculty Staff Employed for FY ’08/09.

Approved item 1.9

2.3 Report from the Personnel and Curriculum Committee Chair.

Ms. Case, Chair of the Personnel and Curriculum Committee reported that the committee:

- Reviewed Ad Astra scheduling software. She explained that it is a web-based program that will help to schedule classes, sections, classroom utilization, events and more.

- Discussed and reviewed Quality Matters, which is a voluntary accreditation process where faculty peers approve programs.

- Reviewed a new program A.A.S. in Health Sciences which is not meant for transfer and is based on clock hours rather than on credit hours.

- Reviewed the Dean’s List

- Received update and discussed the Safety and Security reports.

Discussion took place regarding the importance of online/hybrid curriculum development and its future growth.
2.4 Recommendation: Effective July 1, 2009, a Salary Adjustment Not to Exceed 3% Per Person is to be Applied to the Current Salaries of the President, Members of the President’s Cabinet and the Two Dean Positions.

Dr. Andrews moved to approve the salary adjustments as noted above. Mr. Smith seconded the motion.

Roll call vote: Dr. Andrews, Mrs. Bain, Ms. Case, Mrs. Fountain, Dr. Lamonte, Mr. Long, Mr. Smith, Mr. Sullivan and Mr. Perry voted yes. Motion carried unanimously.

2.5 Recommendation: Approval to Accept the Resignation of Pilar Torres from the Position of Secretary of the Learning Center, Effective January 1, 2010.

Mr. Long moved to accept the resignation of Pilar Torres as noted above. Mrs. Fountain seconded the motion. Motion carried unanimously.

2.6 Recommendation: Approval of the Attached List of Proposed Hiring Rates to Begin July 1, 2009.

Ms. Case moved to approve the list of proposed hiring rates as attached and noted above. Dr. Andrews seconded the motion.

Chairman Perry asked for clarification regarding Coast Boating fee per students.

Roll call vote: Dr. Andrews, Mrs. Bain, Ms. Case, Mrs. Fountain, Dr. Lamonte, Mr. Long, Mr. Smith, Mr. Sullivan and Mr. Perry voted yes. Motion carried unanimously.

3. Curriculum and Instruction

3.1 Recommendation: Approval of New Program: AAS in Health Sciences.

Ms. Case moved to approve the new AAS in Health Sciences program. Mr. Long seconded the motion. Motion carried unanimously.

4. Student Services Report – None

5. Community Information and Service Report

5.1 Monthly Report of Community Services Provided by the College.

6. College Facilities

6.1 Report from the Finance and Facilities Committee Chair.

Mr. Sullivan, Chairman of the Finance and Facilities reported that in addition to action items on today’s agenda, the committee:

- Reports that the Health Sciences and Performing Arts Center has achieved LEEDs status and that there was an article in the paper about it. When we receive the plaque we will have a celebration regarding this achievement.
• Discussed performance contracts.

• Reviewed ideas for temporary parking for the start of the fall semester. Charlie Canny will report back to the committee next month with additional information and costs for developing temporary lots.

• Received update regarded advertising for emergency operations Project.

• Continues to receive updates regarding building control systems.

**6.2 Recommendation:** Approval to Award Professional Services Contract for College Campus Master Plan Consulting Services to Ehrenkrantz Eckstut & Kuhn Architects.

Mr. Sullivan moved to approve the award of contract for college campus master plan consulting as noted above. Mrs. Bain seconded the motion.

Mr. Sullivan noted that this approval moves us one step closer to achieving the Board Goal of completing the college Campus Master Plan which should be complete by the end of the year.

Roll call vote: Dr. Andrews, Mrs. Bain, Ms. Case, Mrs. Fountain, Dr. Lamonte, Mr. Long, Mr. Smith, Mr. Sullivan and Mr. Perry voted yes. Motion carried unanimously.

**6.3 Recommendation:** Approval of Window Change Orders as Noted in Attachment.

Mr. Sullivan moved to approve the window change orders. Mrs. Bain seconded the motion.

Roll call vote: Dr. Andrews, Mrs. Bain, Ms. Case, Mrs. Fountain, Dr. Lamonte, Mr. Long, Mr. Smith, Mr. Sullivan and Mr. Perry voted yes. Motion carried unanimously.

**6.4 Recommendation:** Approval to Public Bid for Lighting Units and Hardware.

Mr. Sullivan moved to approve public bidding for lighting units and hardware. Mrs. Bain seconded the motion.

Roll call vote: Dr. Andrews, Mrs. Bain, Ms. Case, Mrs. Fountain, Dr. Lamonte, Mr. Long, Mr. Smith, Mr. Sullivan and Mr. Perry voted yes. Motion carried unanimously.

**6.5 Recommendation:** Approval to Increase the Maximum Limit to $300K on the existing WAM Masonry Contract.

Mr. Sullivan moved to approve the maximum limit of the WAM masonry contract. Mrs. Fountain seconded the motion.
This approval may not need to be exercised.

Roll call vote: Dr. Andrews, Mrs. Bain, Ms. Case, Mrs. Fountain, Dr. Lamonte, Mr. Long, Mr. Smith, Mr. Sullivan and Mr. Perry voted yes. Motion carried unanimously.

7. **Business and Finance**

7.1 Recommendation: Approval of Procurement Plan.

Mr. Sullivan moved to approve the Procurement Plan. Dr. Andrews seconded the motion.

Roll call vote: Dr. Andrews, Mrs. Bain, Ms. Case, Mrs. Fountain, Dr. Lamonte, Mr. Long, Mr. Smith, Mr. Sullivan and Mr. Perry voted yes. Motion carried unanimously.

8. **Courtesy of the Floor (Public Session)** – No one spoke

9. **Other Business**

Discussion / Reports / Announcements:

9.1 Trustee Activity Update

- Chairman Perry welcomed Dr. Lamonte who provided an introduction and history of her involvement in education. She:
  - Is a resident of Mount Olive for 35 years and was Superintendent of the Mount Olive school system.
  - Was a superintendent in Hackettstown and Montville prior to her work in Mount Olive.
  - Started as an Adjunct at Bloomfield College and CCM teaching Spanish and Italian and then taught in high school for eight years before moving on to administrative positions.

- Dr. Lamonte thanked Dr. Mierendorf and administration for the excellent orientation and noted that it was probably the most informative orientation she’s ever received for a board.

- Discussed the NJCCC best practices event that took place last Monday. It was noted that the spreadsheet presented was not as well developed as the one we use and that the overall event was not as informative as it has been in past events.

9.2 Board Goals Update

- Two of the four Board goals were discussed during Executive Session, including the Campus Master Plan and event attendance. Mr. Sullivan noted that he expects the Board Goal to complete the Campus Master Plan will be met as scheduled.
9.3 President’s Report

Dr. Mierendorf reported:

- NJBIA honored SCCC with the Good Neighbor Award on June 5th for the Health Science and Performing Arts Center.

- There was a joint meeting of the Foundation Board and Board of Trustees on June 9th to discuss planned giving. She believes the meeting was informative and productive.

- The Alumni Association had a kick off event on June 10th. 18 people attended. She noted that 36 former students work at SCCC.

- Former student and baseball player (Spring 2008) Eric Diaz was drafted by the Kansas City Royals.

- We are planning a grand opening celebration for the Clearing Corp. Business Learning Center in September.

- There was a new Trustee orientation for Dr. Lamonte on June 17th. Dr. Lamonte thanked Dr. Mierendorf and administration for the orientation.

- Maureen Smolka and Joanne Taylor presented our new shared governance model last week at the Learning College Summit.

- Enrollment is currently up 9% for fall. Summer enrollment is up 6% for credit hours and 7% for head count.

There was discussion regarding high school graduation rates leveling out and our growth due to the economy.

There was also discussion regarding the NJ STARS program and how changes to the program are affecting enrollment.

9.4 The Next Meeting of the Board of Trustees Will Take Place on Tuesday, July 28, 2009 at 5:00 p.m. unless scheduled otherwise.

Chairman Perry noted that at the July meeting, he would like to chose a date for the next Board Retreat.

10. Adjournment

The meeting adjourned at 5:59 p.m. upon a motion made by Mrs. Bain and seconded by Mr. Long.

_____________________________
Wendy Fullem, Recording Secretary

Approved:

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Linda E. Fountain, Secretary