MINUTES

1. Chairman Gavan called the meeting to order at 8:02 a.m.

2. Chairman Gavan read the Public Statement:
Adequate notice of this meeting has been provided at least 48 hours in advance of its commencement by posting in at least one public place reserved for such or similar announcements and by mail, telephone, or hand delivery to all appropriate parties pursuant to the Open Public Meetings Act, N.J.S.A. 10:4.1.

3. Roll Call / Pledge of Allegiance / Welcome to Guests – There were no guests.

The following were in attendance: Mr. Gavan-Chairman, Mr. Vetrano-Secretary, Mr. Scanlan-Treasurer, Mr. Senker (via conference call), Mr. Smith (via conference call), Mrs. Yascovik and Dr. Mazur-Ex Officio member.

Also in attendance: Harry Damato-SVP Academic and Student Affairs, Frank Nocella-VP Finance and Operations, Wendy Fullem-Assistant to the President and Board of Trustees/Recording Secretary.

4. Courtesy of the Floor on Agenda Items Only (Public Session) – No one spoke.

5. Discussion – NJ Higher Education Grants/Applications

Dr. Mazur provided an overview of the grants, which are being considered one project. He indicated that there was a major time crunch for the applications and that staff worked day and night with Ed Farmer, as the list of items to include with the application was extensive.

He thanked Tom Senker for putting us in contact with Atlantic Health’s staff regarding the dark fiber project. He indicated that after we started writing the grants, he met with the county because we need a match for one of the grants. They are excited about their own possibility of tying into the dark fiber and they’re going to meet with the Atlantic Health staff as well. They agreed to put up the match for the grant.

Dr. Mazur explained that one of the grants does not require a match. This is the HEFT (Higher Education Facilities Trust Fund). We are looking for a total of $2.697M. This grant is $1.276M, which will be used for the dark fiber project. It will make us the dark fiber hub for education in the county. It will also help us to reach out to county schools regarding future endeavors such as online testing.

Dr. Mazur further explained that the other grants will help with the upgrade of our operating system and moving forward with Datatel. We are applying for two grants - Higher Education Technology Infrastructure Grant (HETI) for $731k and...
Equipment Leasing Fund (ELF) for $690k. The HETI Grant is where we have the county match. The ELF Grant requires us to pay 25% debt service over seven years, which amounts to approximately $170k over the seven years. He indicated that we will be able to add the $25k payback per year into our budget. We were already moving ahead with some of these projects so the timing is right to apply for these grants now. He asked that the Board approve the Resolution required by the state. The Resolution says that the Board agrees to moving ahead with using this money for the purposes of which they were explained in the application.

Dr. Mazur also explained that these grants are different from the New Jersey Higher Education Go Bond, which was requiring shovel ready projects. We could not meet the deadline for the first round of funding. $150M has been fenced off for the Community Colleges and we will likely apply for round two. The Community College Presidents have all agreed to stick with the plan developed to divide the funds. This also will give us more time to plan the projects to be covered by these funds.

Dr. Mazur noted that there is no financial risk for any of these grants.

Dr. Mazur noted that he is also asking the Board to approve the Campus Master Plan. He indicated that in going back through Board Meeting minutes, it was never formerly approved by the Board of Trustees. He indicated that we are in the process of updating and detailing the Master Plan, which will be necessary when we apply for the Go Bond. In the meantime, staff has written a two paragraph addendum which will become part of the Master Plan.

He indicated that the Technology Master Plan was put together for the Middle States Periodic Report. It’s still being tweaked, but it is generally the direction in which we are going.

The new Strategic Plan will be discussed at the next Board Meeting.

Dr. Mazur thanked Tony Selimo and Steve Marchegiano for their work with the grants. Tony took the lead with the K-12 schools and Steve developed the technology plan.

6. Recommendation: Approval of NJ Higher Education Grants Application Submittals

Mr. Vetrano moved to approve NJ Higher Education Grants application submittals. Mr. Scanlan seconded the motion.

Roll call vote: Mr. Scanlan, Mr. Senker, Mr. Smith, Mr. Vetrano, Mrs. Yascovk and Mr. Gavan voted yes. Motion carried unanimously.

7. Recommendation: Approval of Campus Master Plan

Mr. Smith moved to approve the Campus Master Plan as it stands today. Mr. Vetrano seconded the motion.

Roll call vote: Mr. Scanlan, Mr. Senker, Mr. Smith, Mr. Vetrano, Mrs. Yascovk and Mr. Gavan voted yes. Motion carried unanimously.

8. Recommendation: Approval of Technology Master Plan
Mr. Scanlan moved to approve the Technology Master Plan. Mr. Vetrano seconded the motion.

Roll call vote: Mr. Scanlan, Mr. Senker, Mr. Smith, Mr. Vetrano, Mrs. Yascovk and Mr. Gavan voted yes. Motion carried unanimously.

9. Courtesy of the Floor – No one spoke.

10. Adjournment

Upon unanimous consent, the meeting adjourned at 8:20 a.m.

Approved:

Glen Vetrano, Secretary