

The Office of Campus Life

Student Ambassador Program

Application for Spring 2018



Get involved on campus!

Meet new friends!

Make amazing memories!

Add to your resume!

October 2017

Dear Prospective Student Ambassador,

Thank you for your interest in Sussex County Community College's Student Ambassador Program for the Spring 2018 semester. While this is a very competitive application process; the friends, memories, and leadership skills you will gain make this process well worth it! Campus Life and SCCC thank you in advance for your commitment.

As much as Campus Life would LOVE to have you all serve as an SCCC Ambassador, the program is limited in the number of students we are able to select, and thus the selection process is quite rigorous. SCCC Ambassadors are called on to assist with various activities, recruitment and public relations events, and by giving campus tours to prospective students and their families. SCCC Ambassadors will have the opportunity to work with Staff and Faculty in all departments throughout the college, and gain valuable skills along the way.

In addition to assisting as an SCCC representative in the community, you will also have the opportunity to spend the semester working on a service project to benefit the campus community with assistance from a faculty or staff mentor of your choice. Past service projects have included the creation of the Horton Food Pantry, Club Master, and Addiction Assistance Awareness. Each of these projects were created as a labor of love by the Ambassador and because of that, each has had an immensely positive impact on the college and in the community.

If you are selected to serve as a Student Ambassador, you will gain valuable leadership skills that will serve you once you graduate from SCCC and either transfer to a four year school or enter the workforce. Campus Life has high expectations for Student Ambassadors and that means whether you're running the popcorn machine at an Open Mic or presenting your service project to our Board of Trustees, we expect you to conduct yourself professionally, while still having a great time. We do expect you to have stellar time management skills (but we understand that this is a learned skill and are willing to help you develop yours); the ability to speak confidently in front of a group (but we fully appreciate that this is also a learned skill and will provide ample opportunity to practice); and a willingness to put yourself out there as a top student leader.

Being a SCCC Student Ambassador is a job, just like any other job, but it is also FUN! Ambassadors are required to work a minimum of 4 or 5 hours per week throughout the semester, completing a minimum of 40 or 80 hours by the end of the Spring 2018 semester. As you are considering becoming an Ambassador, think about your schedule and other obligations and take the time to decide which option works better for you, being a 40-hour Ambassador or an 80-hour Ambassador. Each Ambassador will receive a work grant covering the cost of in-county tuition-only for 6 credits for a 40-hour Ambassador and 12 credits for an 80-hour Ambassador. Fees and books are the responsibility of the Ambassador.

If you meet or exceed all of the above qualifications, **WE CAN'T WAIT TO HEAR FROM YOU!** Simply follow these steps:

1. Complete the attached application.
2. Obtain a written recommendation letter from a faculty or staff member. The letter of recommendation can be emailed to arude@sussex.edu. But must be received **NO LATER THAN November 27, 2017.**
3. Write a 500-word typed essay (the topic is described on the application). Remember to put your best foot forward, check spelling, grammar, and punctuation!
4. **Submit all hard copies to the Campus Life Office NO LATER THAN 5:00 pm on NOVEMBER 22, 2017. Electronic submissions must be received NO LATER THAN 11:59 pm on NOVEMBER 22, 2017.**
5. Personal Interviews will be conducted during the week of December 4th through December 8th, 2017. This is an opportunity to really stun Campus Life!

If you are currently receiving or are planning to apply for Financial Aid, it is critical that you contact the office of Financial Aid as soon as possible to ensure you will not affect your eligibility for that aid if you are selected as a Student Ambassador.

If you have any questions, feel free to contact me at arude@sussex.edu.

All the best,

Amy E. Rude
Assistant Director of Student Engagement
The Office of Campus Life D 105A
One College Hill Rd.
Newton, NJ 07860
973-300-2200

SUSSEX COUNTY COMMUNITY COLLEGE
Office of Campus Life

**APPLICATION FOR THE STUDENT AMBASSADOR PROGRAM
Spring 2018**

Name _____ Student ID# _____
(please print)

Full Address _____

Home Phone _____ Cell Phone _____ Student E-mail _____

Ambassador Criteria

- Number of Credits I have **completed** at SCCC by **November 22, 2017**: _____
 - Number of Credits I am registered for during the Fall 2017 semester: _____
 - My Cumulative GPA: _____
 - Number of Credits I plan to register for Spring 2018: _____ (You must be a full-time student with 12 credits or more during the semester you are selected to serve. **Please do not schedule any classes on Tuesdays or Thursdays at 10:50am.**)
1. Attach a copy of your *proposed* Spring 2018 **schedule**.
 2. Attach a copy of your **unofficial transcript** (available on your student portal).
 3. Submit a **letter of recommendation** by a staff or faculty member explaining why you should be selected to be a Student Ambassador. The letter must be received by the Office of Campus Life no later than November 27, 2017.
 4. Attach **your essay** (described below).

ESSAY TOPIC:

In 500 words please describe what makes YOU unique! Tell us about why being an SCCC Ambassador is a goal you have set for yourself and what unique qualities you have to share with the college community. Define what being a leader means to you and how you will share those skills with your fellow Ambassadors.

I understand that if selected as an Ambassador, I will work **4/5** hours per week and will complete a minimum of **40/80** hours by the end of the spring 2018 semester in exchange for an in-county tuition-only waiver. If selected, I will perform various recruitment, public relations, activities support, and other college related duties as assigned by the Assistant Director of Student Engagement.

Student Signature

Date

RETURN THE COMPLETED APPLICATION NO LATER THAN

Wednesday, November 22, 2017 to:

The Office of Campus Life, D105a – Don't forget to make an appointment for your interview at that time!

Sussex County Community College invites applications from all qualified students. As a matter of policy, the College prohibits discrimination on the basis of sex, race, national origin (Title IX), religion, age or handicap (Section 504) in its admissions policies, educational programs, scholarship and loan programs, athletics, activities or employment policies.