



**Board of Trustees Regular Meeting
Tuesday, April 25, 2017 – 5 P.M. – Board Room**

AGENDA

1. General Institutional Functions

1.1 Call to Order.

1.2 Public Statement:

Adequate notice of this meeting has been provided at least 48 hours in advance of its commencement by posting in at least one public place reserved for such or similar announcements and by mail, telephone, or hand delivery to all appropriate parties pursuant to the Open Public Meetings Act, N.J.S.A. 10:4.1.

1.3 Roll Call / Pledge of Allegiance.

1.4 Welcome to Guests.

1.5 Approval/Acceptance of Minutes and Board Action Resolutions:

ACTION

1.5.1 Approval of Minutes from the Tuesday, March 28, 2017 Regular Board Meeting. (Attachment pgs. 1-6)

1.5.2 Acknowledgment of Receipt of Committee Meeting Minutes. (Attachment pgs.7-12)

- Audit and Policy Committee – Tuesday, April 18, 2017
- Personnel and Curriculum Committee – Tuesday, April 18, 2017
- Finance and Facilities Committee – Tuesday, April 18, 2017
- 2020 Committee – Wednesday, April 5, 2017
- Nominating Committee

1.5.3 Approval of Board Action Resolutions from the March 28, 2017 Board Meeting. (Attachment p. 13)

1.6 Courtesy of the Floor on Agenda Items Only. (Public Session-5 Minutes per Speaker)

ACTION/RC

1.7 Acknowledgment of Receipt and Review of March 2017 Financial Statements. (Attachment pgs. 14-30)

1.8 Correspondence File. (Attachment pgs. 31-35)

2. Audit – None at this time.

3. Policy

3.1 Report of the Audit and Policy Committee Chair.

ACTION/RC 3.2 Recommendation: Reimbursement for Expenses Incurred in Performance of Official Responsibilities Policy. (Attachment p. 36)

4. Personnel

4.1 Report of the Personnel and Curriculum Committee Chair.

ACTION/RC 4.2 Recommendation: Approval of Monthly Personnel Actions. (Attachment pgs. 37-38)

ACTION/RC 4.3 Recommendation: Establish Number of Sabbatical Leaves Available During the 2018-19 Academic Year (in accordance with Article 21, E2, "Sabbatical Leave," contained in the current Collective Bargaining Agreement between the College and the Faculty Federation.)... Sabbatical Recommendation: One Full Year @ Half Pay. (Attachment p. 39)

5. Curriculum - None at this time.

6. Student Services

6.1 SGA Report and Campus Life Report (Attachment pgs. 40-41)

7. College Service Report

7.1 College Service Report (Attachment p. 42)

8. Business and Finance

8.1 Report of the Finance and Facilities Committee Chair.

ACTION/RC 8.2 Recommendation: Approval of "Canvas by Instructure" – Pending Receipt of Documents to Satisfy New Jersey Purchasing Requirement. (Attachment pgs. 43-55)

ACTION/RC 8.3 Recommendation: Approval of Jenzabar Contract. (Attachment pgs. 56-61)

ACTION/RC 8.4 Recommendation: Approval of HVAC Preventative Maintenance Agreement. (Attachment pgs. 62-78)

9. **Facilities** – None at this time.
10. **Report of the 2020 Committee Chair**
11. **Courtesy of the Floor on General Matters** - (Public Session – 5 Minutes per Speaker)
12. **Other Business**

Discussion / Reports / Announcements:

- 12.1 Trustee Activity Update.
- 12.2 Alumni Trustee Report.
- 12.3 President's Report.
- 12.4 Chair's Comments.
- 12.5 The Next Regular Meeting of the Board of Trustees Will Take Place at 5 P.M. on Tuesday, May 23, 2017, in the Executive Board Room.

13. **Adjournment**