



**Board of Trustees Regular Meeting
Tuesday, June 27, 2017 – 5 P.M. – Board Room**

AGENDA

1. General Institutional Functions

- 1.1 Call to Order.
- 1.2 Public Statement:
Adequate notice of this meeting has been provided at least 48 hours in advance of its commencement by posting in at least one public place reserved for such or similar announcements and by mail, telephone, or hand delivery to all appropriate parties pursuant to the Open Public Meetings Act, N.J.S.A. 10:4.1.
- 1.3 Roll Call / Pledge of Allegiance.
- 1.4 Welcome to Guests.
- 1.5 Approval/Acceptance of Minutes and Board Action Resolutions:

ACTION

- 1.5.1 Approval of Minutes from the Tuesday, May 23, 2017 Regular Board Meeting. (Attachment pgs. 1-6)
- 1.5.2 Acknowledgment of Receipt of Committee Meeting Minutes. (Attachment pgs.7-10)
 - Audit and Policy Committee – Tuesday, June 20, 2017
 - Personnel and Curriculum Committee – Tuesday, June 20, 2017
 - Finance and Facilities Committee – Tuesday, June 20, 2017
- 1.5.3 Approval of Board Action Resolutions from the May 23, 2017 Board Meeting. (Attachment pgs. 11-12)
- 1.6 Courtesy of the Floor on Agenda Items Only. (Public Session-5 Minutes per Speaker)

ACTION/RC

- 1.7 Acknowledgment of Receipt and Review of May 2017 Financial Statements. (Attachment pgs.13-33)

ACTION/RC

- 1.8 Recommendation: Approval of Mr. Ketan Gandhi as Bank Signatory, Effective July 1, 2017.
- 1.9 Correspondence File. (Attachment pgs. 34-42)

2. Audit – None at this time.

3. Policy

3.1 Report of the Audit and Policy Committee Chair.

ACTION/RC 3.2 Recommendation: Approval of Policy No. 300.17 Transfer Credit Policy (Attachment p.43)

ACTION/RC 3.3 Recommendation: Approval of Policy No. 300.21 Faculty Policy on Outside Employment (Attachment p. 44)

ACTION/RC 3.4 Recommendation: Approval of Policy No. 300.8 Auditing a Class (Attachment p. 45)

ACTION/RC 3.5 Recommendation: Approval of Rescinding Policy No. 3.21.9 Promotion of Academic Division Coordinator (Attachment pgs. 46-47)

4. Personnel

4.1 Report of the Personnel and Curriculum Committee Chair.

ACTION/RC 4.2 Recommendation: Approval of Monthly Personnel Actions. (Attachment pgs.48-49)

ACTION/RC 4.3 Recommendation: Approval of FY2017/18 Annual Base Salary Increases for Full-Time Non-Union Employees Effective July 1, 2017 (Attachment p. 50)

ACTION/RC 4.4 Recommendation: Approval of Advisement Side Letter and Distance Education Side Letter to the Collective Bargaining Agreement Between Sussex County Community College Faculty Federation AFT Local 4780 and Sussex County Community College, July 1, 2015 to June 30, 2018, Article 5 Faculty Assignments.

5. Curriculum – None at this time.

6. Student Services

6.1 SGA Report – None this month.

6.2 Campus Life Report – None this month.

7. College Service Report

7.1 College Service Report (Attachment p. 51)

8. Business and Finance

8.1 Report of the Finance and Facilities Committee Chair.

9. Facilities

ACTION/RC 9.1 Recommendation: Approval of Repair and Refinishing of Gym Floor in the Amount of \$40,916. (Attachment pgs. 52-54)

ACTION/RC 9.2 Recommendation: Approval of Renewal Proposal for the School Alliance Insurance Fund for the 2017-18 School Year in the Amount of \$147,682 (Attachment pgs. 55-56)

ACTION/RC 9.3 Recommendation: Approval of Maverick Building Services for Janitorial Services, Current Contractor, for Year 1 - \$262,542.00, Year 2 – \$272,130.00, and Year 3 - \$279,290.40. (Attachment p.57)

ACTION/RC 9.4 Recommendation: Approval of Campus Paving and ADA Compliance Concrete Work with Gordian Group/Murray Paving and Concrete in the Amount of \$472,020.33. (Attachment pgs. 58-78)

ACTION/RC 9.5 Recommendation: Approval of Fitness Center Equipment Purchase from Pro Maxima Manufacturing, Ltd., Houston , TX in the Amount of \$59,286.49.

10. Report of the Nominating Committee

10.1 Report of the Nominating Committee Chair.

10.2 Vote and Announcement of the Trustee Secretary and Trustee Treasurer.

ACTION/RC 10.3 Recommendation: Approval of New Appointed Trustee Treasurer as Bank Signatory, Effective July 1, 2017.

11. Courtesy of the Floor on General Matters - (Public Session – 5 Minutes per Speaker)

12. Other Business

Discussion / Reports / Announcements:

12.1 Trustee Activity Update.

12.2 President's Report.

12.3 Chair's Comments.

12.4 The Next Regular Meeting of the Board of Trustees Will Take Place at 5 P.M. on Tuesday, July 25, 2017, in the Executive Board Room.

13. **Adjournment**