



**Board of Trustees Regular Meeting
Tuesday, July 24, 2018 – 5:00 p.m. – Board Room**

AGENDA

1. General Institutional Functions

1.1 Call to Order.

1.2 Public Statement:

Adequate notice of this meeting has been provided at least 48 hours in advance of its commencement by posting in at least one public place reserved for such or similar announcements and by mail, telephone, or hand delivery to all appropriate parties pursuant to the Open Public Meetings Act, N.J.S.A. 10:4.1.

1.3 Roll Call / Pledge of Allegiance.

1.4 Welcome to Guests.

1.5 Approval/Acceptance of Minutes:

1.5.1 Minutes from the Tuesday, June 26, 2018, Regular Meeting.

1.5.2 Acknowledgment of Receipt of Committee Meeting Minutes – Tuesday, July 17, 2018:

- Audit and Policy Committee
- Personnel and Curriculum Committee
- Finance and Facilities Committee

1.6 Courtesy of the Floor on Agenda Items Only. (Public Session-5 Minutes per Speaker)

ACTION/RC 1.7 Acknowledgment of Receipt and Review of Financial Statements: June 30, 2018, Twelve Months YTD, FYE June 30, 2018.

1.8 Correspondence File – None this month.

2. Policy

2.1 Report of the Audit and Policy Committee Chair.

ACTION/RC 2.2 Recommendation: Rescind Policy No. 3.4.2 Computer Use Integrity Policy. This is Now Policy No. 102.3 Technology Access, Use, and Data Security.

ACTION/RC 2.3 Recommendation: Rescind Policy No. 3.4.3 College Placement Testing Policy. This is now Policy No. 500.5 Basic Skills Placement Test Policy.

- ACTION/RC** 2.4 Recommendation: Rescind Policy No. 3.4.4 Make-Up Tests/Exams.
- ACTION/RC** 2.5 Recommendation: Rescind Policy No. 3.5.2 Academic Alert System Policy.
- ACTION/RC** 2.6 Recommendation: Rescind Policy No. 3.6.1 Athletic Eligibility. This is now Policy No. 500.14 Student Class Attendance.
- ACTION/RC** 2.7 Recommendation: Rescind Policy No. 3.10.1 Developmental Studies Grading System. This will be replaced by Policy No. 300.35 Developmental Studies Grading System.
- ACTION/RC** 2.8. Recommendation: Approve Policy No. 300.35 Developmental Studies Grading System.

3. Personnel

- 3.1 Report of the Personnel and Curriculum Committee Chair.
- ACTION/RC** 3.2 Recommendation: Approval of Monthly Personnel Actions – July, 2018.
- ACTION/RC** 3.3 Recommendation: Approval of Professional Support Staff MOA 2018-2021.
- ACTION/RC** 3.4 Recommendation: Approval of Professional Support Staff Salary Increases 2018-2021.
- ACTION/RC** 3.5 Recommendation: Approval of Non-Union Annual Reappointment 2018-2019.

4. Curriculum - None this month.

5. Student Services

- 5.1 SGA Report – None this month.
- 5.2 Campus Life Report – None this month.

6. College Service Report – None this month.

7. Business and Finance

- 7.1 Report of the Finance and Facilities Committee Chair.
- ACTION/RC** 7.2 Recommendation: Go Bond-Approval to Modify the Proposed Project from New Separate Building F to Addition to Building A.
- ACTION/RC** 7.3 Recommendation: Approval of Annual Purchase from Higher One (CashNet) in the Amount of \$66,027.78.
- ACTION/RC** 7.4 Recommendation: Electric Supply to SCCC for Constellation Energy, through the NJ County College Joint Purchasing Consortium, as per Agreement.

- ACTION/RC** 7.5 Recommendation: Updated BPO Listing. Town of Newton BPO for FY19 in the Amount of \$24,000 and Bollinger Athletic Insurance BPO for FY19, in the Amount of \$31,150 Have Been Added to the List Approved at Last Month's Board Meeting.
- ACTION/RC** 7.6 Recommendation: Approval of Ecolsciences, Inc. Quote for Phase II of Environment Testing for McGuire Chevy Building. Additional Investigation Not to Exceed \$58,030.00.
- ACTION/RC** 7.7 Recommendation: Approval of McGuire Property Access Agreement.
- ACTION/RC** 7.8 Recommendation: Approval of Lease Agreement Between Sussex County Community College and McGuire Newton Realty LLC, in the Amount of \$80,000.
- ACTION/RC** 7.9 Recommendation: BPO FY19 for iHeart Radio in the Amount of \$28,059.
- ACTION/RC** 7.10 Recommendation: BPO FY19 for Comcast in the Amount of \$23,009.50.
- 7.11 Report: June Purchases Over \$10,000.

8. Facilities

- ACTION/RC** 8.1 Recommendation: Approval of Emergency Quote for Repair of McQuay Compressor Unit for Building L from Sander Mechanical Service LLC in the Amount of \$27,500.

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| Quotes: | Sander Mechanical Service LLC | \$27,500 |
| | Bogush Mechanical Services | \$29,800 |
- ACTION/RC** 8.2 Recommendation: Approval of Maintenance Support Services for PSTA Fire Trainer, from KFT Fire Trainers, not to Exceed \$22,000.
- 8.3 Report: Monthly Incident Log.

9. Courtesy of the Floor on General Matters - (Public Session – 5 Minutes per Speaker)

10. Other Business

Discussion / Reports / Announcements:

- 10.1 Trustee Activity Update.
- 10.2 Alumni Trustee Report
- 10.3 President's Report.
- 10.4 Chair's Comments.
- 10.5 The Next Regular Meeting of the Board of Trustees Will Take Place on Tuesday, September 25, 2018 at 5 P.M. in the Executive Board Room.

11. Adjournment