



**Board of Trustees Regular Meeting
Tuesday, September 25, 2018 – 5:00 p.m. – Board Room**

AGENDA

1. General Institutional Functions

1.1 Call to Order.

1.2 Public Statement:

Adequate notice of this meeting has been provided at least 48 hours in advance of its commencement by posting in at least one public place reserved for such or similar announcements and by mail, telephone, or hand delivery to all appropriate parties pursuant to the Open Public Meetings Act, N.J.S.A. 10:4.1.

1.3 Roll Call / Pledge of Allegiance.

1.4 Welcome to Guests.

EXECUTIVE SESSION – Personnel/President’s Contract

1.5 Approval / Acceptance of Minutes:

1.5.1 Minutes from the Tuesday, July 24, 2018, Regular Meeting. (Attachment pgs. 1-9)

1.5.2 Minutes from the Tuesday, July 24, 2018 Board Retreat. (Attachment pgs. 10-15)

1.5.3 Acknowledgment of Receipt of Committee Meeting Minutes – Tuesday, September 18, 2018:

- Audit and Policy Committee (Attachment pg. 16)
- Personnel and Curriculum Committee (Attachment pgs. 17-18)
- Finance and Facilities Committee (Attachment pgs. 19-20)

1.6 Courtesy of the Floor on Agenda Items Only. (Public Session-5 Minutes per Speaker)

1.7. Approval of Minutes from Special Meeting: (Attachment pg. 21)

- Monday, September 10, 2018

1.8 Approval of Minutes from Executive Session: (Attachment pg. 22)

- Monday, September 10, 2018

ACTION/RC 1.9 Acknowledgment of Receipt and Review of July / August 2018 Financial Statements. (Attachment pgs. 23-31)

1.10 Correspondence File. (Attachment pgs. 32-42)

2. Policy

2.1 Report of the Audit and Policy Committee Chair.

ACTION/RC 2.2 Recommendation: Rescind Policy No. 3.1.1 Standards for Granting Degrees. (Attachment pg. 43)

ACTION/RC 2.3 Recommendation: Approval of Policy No. 300.80 Standards for Conferring Degrees. (Attachment pg. 44)

ACTION/RC 2.4 Recommendation: Rescind Policy No. 3.1.2 Standards for Conferring Certificates. This has been incorporated into Policy No. 300.80 Standards for Granting Degrees. (Attachment pg. 45)

ACTION/RC 2.5 Recommendation: Rescind Policy No. 3.1.3 Evaluation of Degree Programs. (Attachment pg. 46)

ACTION/RC 2.6 Recommendation: Approval of Policy No. 300.81 Evaluation of Programs. (Attachment pg. 47)

ACTION/RC 2.7 Recommendation: Rescind Policy No. 3.1.4 Evaluation of Certificate Programs. This has been incorporated into Policy No. 300.81 Evaluation of Programs. (Attachment pg. 48-49)

ACTION/RC 2.8 Recommendation: Approval of Policy No. 200.48 Obtainment of Degree by Full-Time Non-Represented Employee Policy. (Attachment pg. 50)

ACTION/RC 2.9 Recommendation: Approval of the SCCC Board of Trustees Bylaws. (Attachment pgs. 51-71)

3. Personnel

3.1 Report of the Personnel and Curriculum Committee Chair.

ACTION/RC 3.2 Recommendation: Approval of Monthly Personnel Actions – September, 2018. (Attachment pgs. 72-74)

ACTION/RC 3.3 Recommendation: Approval of Professional Staff MOA 2018 – 2021. (Attachment pgs. 75-77)

ACTION/RC 3.4 Recommendation: Approval of Professional Staff Salary Increases 2018-2021. (Attachment pg. 78)

ACTION/RC 3.5 Recommendation: Approval of Full-Time Faculty MOA 2018 – 2021. (Attachment pgs. 79-99)

ACTION/RC 3.6 Recommendation: Approval of Full-Time Faculty Salary Increases 2018 – 2021. (Attachment pg. 100)

- ACTION/RC** 3.7 Recommendation: Approval of Athletics Department Coach Roster 2018 – 2019. (Attachment pg. 101)
- ACTION/RC** 3.8 Recommendation: Approval of Full-Time PSTA Annual Reappointment and Salary Increase 2018 – 2019. (Attachment pg. 102)
- ACTION/RC** 3.9 Recommendation: Approval of President’s Contract.

4. Curriculum

- ACTION/RC** 4.1 Recommendation: Approval of a New Certificate of Achievement.
- Humanities Certificate of Achievement (Attachment pg. 103)

5. Student Services

- 5.1 SGA Report
- 5.2 Campus Life Report (Attachment pgs. 104-105)

6. College Service Report

7. Business and Finance

- 7.1 Report of the Finance and Facilities Committee Chair.
- ACTION/RC** 7.2 Recommendation: Approval of HEFT Grant – Rebalance of Funds Proposal. (Attachment pgs. 106-109)
- ACTION/RC** 7.3 Recommendation: Approval of Canteen Subsidy for Cafeteria Service. (Attachment pgs. 110-111)
\$865/week x 26 weeks
Six Month Total = \$22,490
- ACTION/RC** 7.4 Recommendation: Approval of Perkins Audit – Corrective Action Plan in the Amount of \$4,554.20. (Attachment pgs. 112-122)
- ACTION/RC** 7.5 Recommendation: Approval of Camp Neveda Lease Agreement for Culinary Program. (Attachment pgs. 123-142)
\$1,800 per Month
Lease Term: September 1, 2018 – May 30, 2019
Nine Months Total = \$16,200
- ACTION/RC** 7.6 Recommendation: Approval of a New Account at Sussex Bank for International Student Funds. (Attachment pgs. 143-144)
- ACTION/RC** 7.7 Recommendation: Approval of New Jersey Council of Community Colleges Assessment Invoice for FY2019 in the Amount of \$30,379. (Attachment pgs. 145)

- ACTION/RC** 7.8 Recommendation: Approval of Board Designated Funds FYE June 30, 2018. (Attachment pgs. 146-147)
- ACTION/RC** 7.9 Recommendation: Approval of SirsiDynix Library Subscription Renewal Quote in the Amount of \$29,877.97 for the Effective Period of July 1, 2018 – June 30, 2019. (Attachment pgs. 148-151)
- ACTION/RC** 7.10 Recommendation: Approval of Estimate for Cost of Legal Representation for SCCC with Weiner Law Group LLP for Phase II to Acquire the McGuire Dealership on Main Street in Newton at Approximately \$30,000. (Attachment pgs. 152-153)
- 7.10 Report: July / August Purchases Over \$10,000. (Attachment pg. 154)

8. Facilities

- 8.1 Report: Monthly Incident Log. (Attachment pg. 155)
- ACTION/RC** 8.2 Recommendation: Approval of Electrical Work Quote from Tatbit Energy Solutions to Complete Phase I Electrical Needs for Automotive, Diesel, and Welding Programs at the McGuire Building. (Email) (Attachment pgs. 156-158)

Cost:	\$48,650
Shipping Costs:	2,500
Total Cost:	\$51,150

9. Appointment of the Nominating Committee

- 10. Courtesy of the Floor on General Matters** - (Public Session – 5 Minutes per Speaker)

11. Other Business

Discussion / Reports / Announcements:

- 11.1 Trustee Activity Update.
- 11.2 Alumni Trustee Report.
- 11.3 President's Report.
- 11.4 Chair's Comments.
- 11.5 The Next Regular Meeting of the Board of Trustees Will Take Place on Tuesday, October 23, 2018 at 5 P.M. in the Executive Board Room.

12. Adjournment