



**Board of Trustees Regular Meeting  
Tuesday, July 23, 2019 – 5:00 p.m. – Board Room**

**AGENDA**

**1. General Institutional Functions**

1.1 Call to Order

1.2 Public Statement:

Adequate notice of this meeting has been provided at least 48 hours in advance of its commencement by posting in at least one public place reserved for such or similar announcements and by mail, telephone, or hand delivery to all appropriate parties pursuant to the Open Public Meetings Act, N.J.S.A. 10:4.1.

1.3 Roll Call / Pledge of Allegiance

1.4 Welcome to Guests

1.5 Courtesy of the Floor on Agenda Items Only (Public Session-5 Minutes per Speaker)

**ACTION**

1.6 Approval/Acceptance of Minutes: (Resolutions GI07232019-2 - GI07232019-4, pgs. 1-14)

1.6.1 Minutes from the Tuesday, June 25, 2019, Regular Meeting. (Resolution GI07232019-2)

1.6.2 Minutes from the Tuesday, June 25, 2019, Executive Session. (Resolution GI07232019-3)

1.6.3 Acknowledgment of Receipt of Committee Meeting Minutes – Tuesday, July 16, 2019 (Resolution GI07232019-4):

- Audit and Policy Committee
- Personnel and Curriculum Committee
- Finance and Facilities Committee

1.7 Committee Chair Reports

- Audit and Policy Committee Chair
- Personnel and Curriculum Committee Chair
- Finance and Facilities Committee Chair

**2. Consent Agenda – ACTION/RC**

The President recommends items 2.1 - 2.4 for Board approval, as brought forth after discussion and review by Board Committees:

- 2.1 Approval of Monthly Personnel Actions: New Part-Time and Full-Time Hires, Promotions, Part-Time to Full-Time Positions, and Open Positions. (Resolution P07232019-1, pgs. 15-16)
- 2.2. Approval of 2019-2020 Athletic Coaches' Salaries. (Resolution P07232019-2, pgs. 17-18)
- 2.3 Approval of Policy Items (Resolutions AP07232019-1 – AP07232019-4, pgs. 19-23)
  - 2.3.1 Rescind the following policies:
    - 4.4.13 Student Ambassador Tuition Reduction (5/92)
    - 500.1 Postings on Bulletin Boards (10/21/13)
  - 2.3.2 Approve the following policies:
    - 502.3 Distribution and Posting of Notices, Announcements, and Flyers
    - 502.4 Skylander Student Ambassador Program
    - 508.2 Student Veteran Emergency Relief Fund (SVVER)
- 2.4 Approval of Finance Items (Resolutions BFF07232019-1 – BFF07232019-10 pgs. 24-65)
  - 2.4.1 New Jersey Council of County Colleges Assessment Invoice for FY2020 in the Amount of \$31,024. (BFF07232019-1, pg. 24)
  - 2.4.2 Purchase of Three Additional Servers to Complete the Replacement of Blade System from CDW at a Total Cost of \$36,303.39. Chapter 12 Funding. (BFF07232019-2, pgs. 25-35)
  - 2.4.3 Blanket Purchase Order FY20 for iHeart Media for Radio Advertising in the Amount of \$28,059 for One Year from July 1, 2019 – June 30, 2020. (BFF07232019-3, pgs. 36-37)
  - 2.4.4 Blanket Purchase Order FY20 for Comcast Corporation for Television Advertising in the Amount of \$23,970.12 for One Year from July 1, 2019 – June 30, 2020. (BFF07232019-4, pgs. 38-40)
  - 2.4.5 Roof Replacement Project by Weatherproofing Technologies, Inc. for the Public Safety Training Academy Building Quote in the Amount of \$227,025.45 per Proposal. Funded by Chapter 12. (BFF07232019-5, pgs. 41-52)
  - 2.4.6 Heating Upgrade for R Building Quote from DiGeronimo and Sons, LLC in the Amount of \$34,950. Funded by Chapter 12. (BFF07232019-6, pgs. 53-60)
  - 2.4.7 Upgrades to Building B/C, D, and E Elevators Quote from Standard Elevator Corporation in the Amount of \$419,585.20. Funded by Chapter 12. (Resolution BFF07232019-7, pgs. 61-62)

Elevator Upgrades, Building B/C, D, & E	\$403,295.20
Interim Maintenance Through Project Completion:	7,290.00
1-Year Warranty:	<u>9,000.00</u>
	<u>\$419,585.20</u>

- 2.4.8 On-Call Plumbing Services by Aero Plumbing & Heating, Co., Inc. (Current Contractor). Rates: 0% Mark-up Over Prevailing Wage Rates and 5% Mark-Up Over Cost of Materials. Contract Term: Two years. Planned Opex. (Resolution BFF07232019-8, pg. 63)
- 2.4.9 Restroom Renovations Quote from AERO Plumbing & Heating Co., Inc. in the Amount of \$165,000 for the Following Restrooms: Building B 3rd Floor Men's Room, Building D First Floor Men's Room and Women's Room. Funded by Chapter 12. (Resolution BFF07232019-9, pg. 64)
- 2.4.10 June, 2019 Purchases Over \$10,000. (Resolution BFF07232019-10, pg. 65)

**3. Finance**

- ACTION/RC** 3.1 Recommendation: Acknowledgment of Receipt and Review of June 2019 Financial Statements – Twelve Months YTD FYE June 30, 2019, Including: Credit Hours, Income Statement, Balance Sheet, Expenses, Head Count, Chapter 12, and Grants. (Resolution GI07232019-1, pgs. 66-79)
- ACTION/RC** 3.2 Allocation of Board Designated Funds Increase in the Amount of \$600,000. (BFF07232019-11, pg. 80)
- ACTION/RC** 3.2 Recommendation: Approval of Weiner Law Group, LLP as Formal Legal Counsel for SCCC on an Hourly Rate Model with Glenn Kienz to Represent the College to Begin August 1, 2019. (BFF07232019-12)
- ACTION/RC** 3.3 Recommendation: Approval of Laddey, Clark & Ryan, LLP to Serve as Special Counsel for SCCC to Begin August 1, 2019. (BFF07232019-13)

**4. Reports**

- 4.1 June, 2019 Incident Log (pg. 81)
- 4.2 Comments about Correspondence Report (pgs. 82-86)
- 4.3 Campus Life Report – None this Month

**5. Presentations**

- 5.2 Student Government – No presentation this month.

**6. Courtesy of the Floor on General Matters (Public Session-5 Minutes per Speaker)**

**7. Other Business**

**Discussion / Reports / Announcements:**

- 7.1 Trustee Activity Update
- 7.2 Alumni Trustee Report – None this Month

7.3 President's Report

7.4 Chair's Comments

7.5 The Next Regular Meeting of the Board of Trustees Will Take Place Tuesday, September 24, 2019, 5:00 p.m. in the Executive Board Room.

**8. Executive Session**

**9. Adjournment**