

301.15.1 Transfer Credit

PROCEDURES RELATED TO TRANSFER CREDIT

1. The student must apply to SCCC and have official transcripts from all previous colleges/universities and/or the military sent directly to the Registrar's Office. An official transcript means a sealed transcript or a transcript sent through secured electronic means directly from the sending institution.
2. Credits earned at other institutions will be evaluated and entered on the transcripts only after a student has been accepted, matriculated in a curriculum and enrolled in their first semester at SCCC. Evaluations must be done in accordance with the catalog requirements in effect at the time of the student's matriculation. Returning students not enrolled for 4 semesters or more will be required to utilize the catalog in effect at the time of their re-admittance.
3. SCCC will accept credits for courses taken provided that the course is compatible with the curriculum of SCCC. The number of credits for a particular course at the transferring institution must be equivalent or greater than the number of credits being sought for the equivalent course at SCCC. Greater credits will not be awarded.
4. For courses taken at institutions not using the semester hour system, credits will be converted to semester hours. Quarter hour credits are converted using the standard formula of, 1 quarter hour times .67, to determine semester hour equivalency. All other systems will be considered on an individual basis.
5. To be considered for transfer, courses must not be remedial/developmental and must have a minimum grade of "C" or its equivalent to be applicable to a student's certificate or associate degree curriculum. Except for military transcripts, courses with a non-letter grade system will not be considered for transfer. A non-letter grade system means any system not using "A", "B", "C", etc. Pass, satisfactory, credit and other such non-letter grades will not be accepted.
6. Military transcripts will be reviewed, and credits accepted, based on recommendation from a review by the American Council on Education (ACE). Time and credit limits still apply, but non-letter grades may be accepted if considered passing by ACE.
7. Transfer credit will not be given for courses previously taken at SCCC. A course with a low grade must be repeated at SCCC to affect the GPA.
8. The Council for Higher Education Accreditation (CHEA) recognizes a number of accrediting bodies, including: