



**Board of Trustees
REORGANIZATION MEETING
Tuesday, November 26, 2019 – 4:30 p.m.
Board Room**

AGENDA

1. Organizational Matters
 - a. Call to Order
 - b. Public Notice
Adequate notice of this meeting has been provided at least 48 hours in advance of its commencement by posting in at least one public place reserved for such or similar announcements and by mail, telephone, or hand delivery to all appropriate parties pursuant to the Open Public Meetings Act, N.J.S. A. 10:4.1.
 - c. Roll Call
 - d. Welcome to Guests
 - e. Public Session (Courtesy of the Floor)
2. Election of Officers
Meeting will be chaired by the Chair of the Nominating Committee during the election of officers. Members of the Nominating Committee shall count the ballots and report results to the Nominating Committee Chair who will, in turn, report the results to the Board and public. (Resolution RO11262019-1)

ACTION

- a. Action on the Nominating Committee Recommendations/Election (The newly elected officers immediately assume their respective offices once elected. After any comments elected officers wish to make, the Chair resumes with the order of the day.)

3. Ethics Presentation / Collection of Signed Ethics Policy Documents (Attachment pgs. 1-6)
4. Appointment of Legal Counsel

ACTION/RC

- 4a. **Recommendation:** Weiner Law Group, LLP as Formal Legal Counsel for SCCC on an Hourly Rate Model with Glenn Kienz to Represent the College (Resolution RO11262019-2)

- ACTION/RC** 4b. **Recommendation:** Laddey, Clark & Ryan, LLP to Serve as Special Counsel for SCCC (Resolution RO11262019-3)
- ACTION/RC** 4c. **Recommendation:** Special/Conflict Counsel Services - Porzio, Bromberg & Newman, at \$375 per Hour for Principals, \$300 per Hour for Counsel, \$210 per Hour for Associate Attorneys, and \$135 per Hour for Paralegals (Resolution RO11262019-4)
- ACTION/RC** 5. Appointment of an Auditing Firm
- Recommendation:** Wiss & Co. of Livingston, NJ for Fiscal Year Ending June 30, 2020, in the Amount of \$67,000 for the College Audit, Which Includes the Credit Hour/Charge Back Enrollment Audits (Resolution RO11262019-5)
- ACTION/RC** 6. Appointment of On-Call Engineering & Architectural Firms
- Recommendation:** Re-Appointments of On-Call Engineering Firms: Mott McDonald, HQW Architects, LLC, and J.G. Petrucci Co./Iron Hill, Inc. as Existing Service Providers (Resolution RO11262019-6)
- ACTION/RC** 7. Appointment of Bank Depositories
- Recommendation:** Lakeland Bank, Sussex Bank, and First Hope Bank (Resolution RO11262019-7)
- ACTION/RC** 8. Appointment of Insurance Brokers of Record
- Recommendation:** The Morville Agency (a Division of Bollinger) through June 30, 2020 and SAIF (Resolution RO11262019-8)
- ACTION/RC** 9. Appointments to the College's Board of School Estimate (Resolution RO11262019-9)
- ACTION/RC** 10. Naming of the Board's Official Newspaper/s of Record
- Recommendation:** The New Jersey Herald/The New Jersey Star Ledger/The New Jersey Sunday Herald (Resolution RO11262019-10)
- ACTION** 11. Selection of the Date, Time, Location of Meetings (Resolution RO11262019-11)
Schedule is located on the last page of this packet.
- (*) ACTION** 12. Consideration of the Appointment of Standing and Ad Hoc Committees. Current Committees Include: (Resolution RO11262019-12)
- a. Executive Committee – The four officers of the Board
 - b. Personnel and Curriculum Committee
 - c. Finance and Facilities Committee
 - d. Audit and Policy Committee

- (*) ACTION** 13. Appointments to New Jersey Council of County Colleges (Resolution RO11262019-13)
- a. Representative (Chair) and Alternate
 - b. Two Trustees to the Ambassador Program
- ACTION** 14. Appointment of Foundation Liaison (Resolution RO11262019-14)
- ACTION** 15. Adoption/Re-Adoption of the Trustee Bylaws (Attachment pgs. 7-26) (RO11262019-15)
- ACTION** 16. Appointment of Recording Secretary to the Board
- Recommendation**: Wendy Fullem with Patricia Shatsoff as Alternate (Resolution RO11262019-16)
- ACTION** 17. Appointment of Title IX Coordinator for a Year – November, 2019 – November, 2020
- Recommendation**: Elizabeth Muller (Resolution RO11262019-17)
18. Other Business
19. Public Session (Courtesy of the Floor)
20. Adjournment
- (*)** Trustee Bylaws provide authorization for the Board Chair to make these appointments upon confirmation by a majority of the voting Board members.