



**Board of Trustees
REORGANIZATION MEETING
Tuesday, November 26, 2019
Board Room**

MINUTES

1. Organizational Matters

a. Mr. Curcio called the meeting to order at 4:30 p.m.

b. Mr. Curcio read the Public Notice:

Adequate notice of this meeting has been provided at least 48 hours in advance of its commencement by posting in at least one public place reserved for such or similar announcements and by mail, telephone, or hand delivery to all appropriate parties pursuant to the Open Public Meetings Act, N.J.S. A. 10:4.1.

c. Roll Call – The following were present: Ms. Brown, Dr. Burrell (at 4:55 p.m.), Dr. Crowley, Mr. Curcio, Mrs. Fox (via conference call), Mrs. Geraci, Mr. Hofmann, Dr. Lamonte, Mr. Spekhardt (via conference call), Dr. Connolly-President, Mrs. Fullem-Executive Assistant to the President and Board of Trustees/Recording Secretary, and Mr. Kienz-Board Counsel.

d. Mr. Curcio welcomed the guests.

e. Public Session (Courtesy of the Floor) – No one spoke.

2. Election of Officers

Meeting will be chaired by the Chair of the Nominating Committee during the election of officers. Members of the Nominating Committee shall count the ballots and report results to the Nominating Committee Chair who will, in turn, report the results to the Board and public. (Resolution RO11262019-1)

a. Action on the Nominating Committee Recommendations/Election (The newly elected officers immediately assume their respective offices once elected. After any comments elected officers wish to make, the Chair resumes with the order of the day.)

The following slate of officers was put forth:

Mr. Curcio – Chair
Dr. Morgus – Vice Chair
Mr. Spekhardt – Treasurer

Mr. Curcio moved to nominate Dr. Crowley for Secretary. Mr. Spekhardt seconded the motion. Motion carried unanimously.

The Nominating Committee counted the votes, and officers were approved unanimously:

Mr. Curcio – Chair
Dr. Morgus – Vice Chair
Dr. Crowley – Secretary
Mr. Spekhardt – Treasurer

3. Ethics Presentation / Collection of Signed Ethics Policy Documents
Mr. Kienz provided a presentation of the Board Ethics Policy, and signed ethics forms were collected.

Board policies are being revised for review and adoption next year.

4. Appointment of Legal Counsel
 - 4a. **Recommendation:** Weiner Law Group, LLP as Formal Legal Counsel for SCCC on an Hourly Rate Model with Glenn Kienz to Represent the College (Resolution RO11262019-2)

Ms. Brown moved to appoint Weiner Law Group as noted above. Mr. Hofmann seconded the motion.

Roll call vote: Ms. Brown, Dr. Crowley, Mrs. Fox, Mrs. Geraci, Mr. Hofmann, Dr. Lamonte, Mr. Spekhardt, and Mr. Curcio voted yes. Motion carried unanimously.

- 4b. **Recommendation:** Laddey, Clark & Ryan, LLP to Serve as Special Counsel for SCCC (Resolution RO11262019-3)

Mr. Hofmann moved to appoint Laddey, Clark & Ryan, LLP as noted above. Dr. Crowley seconded the motion.

Roll call vote: Ms. Brown, Dr. Crowley, Mrs. Fox, Mrs. Geraci, Mr. Hofmann, Dr. Lamonte, Mr. Spekhardt, and Mr. Curcio voted yes. Motion carried unanimously.

- 4c. **Recommendation:** Special/Conflict Counsel Services - Porzio, Bromberg & Newman, at \$375 per Hour for Principals, \$300 per Hour for Counsel, \$210 per Hour for Associate Attorneys, and \$135 per Hour for Paralegals (Resolution RO11262019-4)

Mr. Hofmann moved to approve Porzio, Bromberg & Newman, as noted above. Dr. Crowley seconded the motion.

Roll call vote: Ms. Brown, Dr. Crowley, Mrs. Fox, Mrs. Geraci, Mr. Hofmann, Dr. Lamonte, Mr. Spekhardt, and Mr. Curcio voted yes. Motion carried unanimously.

5. Appointment of an Auditing Firm

Recommendation: Wiss & Co. of Livingston, NJ for Fiscal Year Ending June 30, 2020, in the Amount of \$67,000 for the College Audit, Which Includes the Credit Hour/Charge Back Enrollment Audits (Resolution RO11262019-5)

Ms. Brown moved to approve Wiss & Co., as noted above. Dr. Crowley seconded the motion.

Roll call vote: Ms. Brown, Dr. Crowley, Mrs. Fox, Mrs. Geraci, Mr. Hofmann, Dr. Lamonte, Mr. Spekhardt, and Mr. Curcio voted yes. Motion carried unanimously.

6. Appointment of On-Call Engineering & Architectural Firms

Recommendation: Re-Appointments of On-Call Engineering Firms: Mott McDonald, HQW Architects, LLC, and J.G. Petrucci Co./Iron Hill, Inc. as Existing Service Providers (Resolution RO11262019-6)

Mr. Hofmann moved to approve on-call engineering & architectural firms as noted. Dr. Crowley seconded the motion.

Roll call vote: Ms. Brown, Dr. Crowley, Mrs. Fox, Mrs. Geraci, Mr. Hofmann, Dr. Lamonte, Mr. Spekhardt, and Mr. Curcio voted yes. Motion carried unanimously.

7. Appointment of Bank Depositories

Recommendation: Lakeland Bank, Sussex Bank, and First Hope Bank (Resolution RO11262019-7)

Mr. Hofmann moved to approve bank depositories as noted above. Mrs. Geraci seconded the motion.

Mr. Curcio abstained from the vote. He owns Lakeland Bank shares.

Roll call vote: Ms. Brown, Dr. Crowley, Mrs. Fox, Mrs. Geraci, Mr. Hofmann, Dr. Lamonte, and Mr. Spekhardt, voted yes. Motion carried.

8. Appointment of Insurance Brokers of Record

Recommendation: The Morville Agency (a Division of Bollinger) through June 30, 2020 and SAIF (Resolution RO11262019-8)

Mr. Hofmann moved to approve insurance brokers of record as noted above. Dr. Crowley seconded the motion.

Roll call vote: Ms. Brown, Dr. Crowley, Mrs. Fox, Mrs. Geraci, Mr. Hofmann, Dr. Lamonte, Mr. Spekhardt, and Mr. Curcio voted yes. Motion carried unanimously.

9. Appointments to the College's Board of School Estimate (Resolution RO11262019-9)

Chairman Curcio recommended Ms. Brown and Dr. Morgus, with himself as the alternate.

Mr. Hofmann moved to approve the recommendation. Dr. Crowley seconded the motion.

Roll call vote: Ms. Brown, Dr. Crowley, Mrs. Fox, Mrs. Geraci, Mr. Hofmann, Dr. Lamonte, Mr. Spekhardt, and Mr. Curcio voted yes. Motion carried unanimously.

10. Naming of the Board's Official Newspaper/s of Record

Recommendation: The New Jersey Herald/The New Jersey Star Ledger/The New Jersey Sunday Herald (Resolution RO11262019-10)

Mrs. Geraci moved to approve the Board's Official Newspaper/s of Record as noted above. Dr. Crowley seconded the motion.

Roll call vote: Ms. Brown, Dr. Crowley, Mrs. Fox, Mrs. Geraci, Mr. Hofmann, Dr. Lamonte, Mr. Spekhardt, and Mr. Curcio voted yes. Motion carried unanimously.

11. Selection of the Date, Time, Location of Meetings (Resolution RO11262019-11)

Board of Trustees meetings are held on the fourth Tuesday of each month at 5:00 p.m., unless otherwise noted. There are no regular meetings in August and December. Meetings are held in the Board Room in the Administration Building. A special meeting may be called and noticed.

Dates were approved upon unanimous vote.

- (*) ACTION** 12. Consideration of the Appointment of Standing and Ad Hoc Committees. Current Committees Include: (Resolution RO11262019-12)

Upon a motion made by Mr. Hofmann, and seconded by Dr. Crowley, the Board of Trustees unanimously approved the following, as recommended by Mr. Curcio:

- a. Executive Committee – The four officers of the Board
Mr. Curcio, Dr. Morgus, Dr. Crowley, and Mr. Spekhardt.

- b. Personnel and Curriculum Committee
Mr. Hofmann – Chair, with members Dr. Lamonte, Dr. Burrell, and Mrs. Geraci
- c. Finance and Facilities Committee
Ms. Brown – Chair, with members Dr. Morgus, Mr. Spekhardt, and Dr. Crowley
- d. Audit and Policy Committee
Mrs. Fox – Chair, with members Mrs. Geraci, Dr. Morgus, and Dr. Burrell

(*) ACTION

- 13. Appointments to New Jersey Council of County Colleges (Resolution RO11262019-13)
 - a. Representative (Chair) and Alternate – Mr. Curcio asked that anyone who would like to volunteer, to contact him.
 - b. Two Trustees to the Ambassador Program – Mr. Curcio asked that anyone who would like to volunteer, to contact him.
- 14. Appointment of Foundation Liaison (Resolution RO11262019-14)

Mr. Curcio recommended Mrs. Fox.

Mr. Hofmann moved to appoint Mrs. Fox as Foundation Liaison. Dr. Crowley seconded the motion. Motion carried unanimously.
- 15. Adoption/Re-Adoption of the Trustee Bylaws (RO11262019-15)

Mr. Hofmann moved to re-adopt the Trustee Bylaws. Dr. Crowley seconded the motion. Motion carried unanimously.
- 16. Appointment of Recording Secretary to the Board

Recommendation: Wendy Fullem with Patricia Shatsoff as Alternate (Resolution RO11262019-16)

Ms. Brown moved to appoint Recording Secretary to the Board as noted above. Dr. Crowley seconded the motion. Motion carried unanimously.
- 17. Appointment of Title IX Coordinator for a Year – November, 2019 – November, 2020

Recommendation: Elizabeth Muller (Resolution RO11262019-17)

Mr. Hofmann moved to appoint Title IX Coordinator as noted above. Dr. Crowley seconded the motion. Motion carried unanimously.

18. Other Business – There was no other business.
19. Public Session (Courtesy of the Floor) – No one spoke.
20. Adjournment – At 5:00 p.m., Ms. Brown moved to adjourn from the Reorganization Meeting. Dr. Lamonte seconded the motion. Motion carried unanimously.

(*) Trustee Bylaws provide authorization for the Board Chair to make these appointments upon confirmation by a majority of the voting Board members.

Approved:



Paul B. Crowley, Secretary – Board of Trustees