

Sussex County Community College
Policy No.: 101.3
Area: Board of Trustees
Adopted: June 25, 2013
Revised and Adopted: November 27, 2018

101.3 Presidential Succession and Search Policy

PURPOSE OF THE POLICY

The purpose of this policy is to provide direction to ensure a process is in place to replace the position of President of the College in the event of a vacancy of the position.

GENERAL STATEMENT

When a vacancy in the office of College President occurs, or is anticipated without the requisite time to establish and conduct a full search, the Board of Trustees (the “Board”) shall appoint a suitable replacement, such as the Vice President for Finance and Operations or the Vice President for Academic Affairs, on an interim basis to provide leadership, until a permanent replacement is selected through normal college processes. The Board, at its sole discretion, may choose the maximum length of time to fill the position on an interim basis, but the interim president shall not serve more than two years without Board review.

The Board shall then institute a search process to fill the College’s chief executive officer position. Typically, this Board process will include the following steps: specification development, candidate search, candidate evaluation and candidate selection. The Board may retain an executive search firm (such as The Registry for College and University Presidents) to aid in the process.