

Sussex County Community College
Policy No.: 200.14
Area: Human Resources
Adopted: March 29, 2016

200.14 Internal Posting of Non-Management, Non-Faculty Positions Policy

PURPOSE OF THE POLICY

This policy is established to inform Sussex County Community College (“College”) employees of designated vacant positions within the College to enable their application for reassignment into such positions, thereby encouraging internal career development and job enrichment.

GENERAL STATEMENT REGARDING INTERNAL POSTING OF POSITIONS

It is the general policy of the College to attempt to fill vacancies of part-time and full-time non-faculty non-management positions through internal recruitment before recruiting from outside sources.

This policy may be applicable for both intradepartmental reassignments (promotions to upgraded positions within a department) and interdepartmental reassignments (change in work assignment to another department within the College).