



**Board of Trustees Regular Meeting
Tuesday, February 25, 2020 – 5:00 p.m. – Board Room**

AGENDA

1. General Institutional Functions

1.1 Call to Order

1.2 Public Statement:

Adequate notice of this meeting has been provided at least 48 hours in advance of its commencement by posting in at least one public place reserved for such or similar announcements and by mail, telephone, or hand delivery to all appropriate parties pursuant to the Open Public Meetings Act, N.J.S.A. 10:4.1.

1.3 Roll Call / Pledge of Allegiance

1.4 Welcome to Guests

1.5 Courtesy of the Floor on Agenda Items Only (Public Session-5 Minutes per Speaker)

ACTION

1.6 Approval/Acceptance of Minutes: (Resolutions GI02252020-2 – GI02252020-4, pgs. 1-16)

1.6.1 Minutes from the Tuesday, January 28, 2020 Regular Meeting. (Resolution GI02252020-2)

1.6.2 Minutes from the Tuesday, February 18, 2020, Special Meeting. (Resolution GI02252020-3)

1.6.3 Acknowledgment of Receipt of Committee Meeting Minutes – Tuesday, February 18, 2020 (Resolution GI02252020-4):

- Personnel and Curriculum Committee
- Audit and Policy Committee
- Finance and Facilities Committee

1.7 Committee Chair Reports

- Personnel and Curriculum Committee Chair
- Audit and Policy Committee Chair
- Finance and Facilities Committee Chair

2. Consent Agenda – ACTION/RC

The President recommends items 2.1 - 2.5 for Board approval, as brought forth after discussion and review by Board Committees:

- 2.1 Approval of Monthly Personnel Actions. (Resolution P02252020-1, pgs.17-18)
- 2.2 Approval of Curriculum Items (Resolutions CI02252020-1 – CI02252020-3, pg.19)
 - 2.2.1 Approval of the Following New Certificates
 - Certificate of Achievement: Sustainable Gardening
 - Certificate: Message Therapy
 - Certificate of Achievement: Personal Trainer
- 2.3 Approval of Policy Items (Resolutions AP02252020-1 – AP02252020-5, pgs. 20-24)
 - 2.3.1 Approve the Following Policies. These Policies Have Completed the Three-Year Review Process and Have Been Updated.
 - 200.21 Smoke and Tobacco-Free Campus Policy
 - 200.22 Vacation Policy
 - 200.23 Sick Days Policy
 - 200.24 Personal Days Policy
 - 301.17 Confidentiality of Student Records
- 2.4 Approval of Finance Items (Resolutions BFF02252020-1 – BFF02252020-5, pgs. 25-31)
 - 2.4.1 Quote No. 9178 from Metuchen Center Inc. in the Amount of \$22,661.50 for New SCCC Football Uniforms. Board Designated Funds. (Resolution BFF02252020-1, pgs. 25-26)
 - 2.4.2 Quote from Riddell for the Purchase of Football Team Protective Gear, Helmets, and Shoulder Pads in the Amount of \$31,810. Board Designated Funds. (Resolution BFF02252020-2, pgs. 27-29)
 - 2.4.3 Blanket Purchase Order for Constellation NewEnergy, Inc. in the Amount of \$60,000 for Electricity. (Resolution BFF02252020-3, pg. 30)
 - 2.4.4 Additional Expenditure for Electrical Contractor Generations Services Inc. (formerly Tatbit) in the Amount of \$10,000. (Resolution BFF02252020-4, pg. 30)
 - 2.4.5 January 2020 Purchases Over \$10,000 Report. (BFF02252020-5, pg. 31)
- 2.5 Approval of Facility Items – None this Month.

3. Finance

- ACTION/RC** 3.1 Recommendation: Acknowledgment of Receipt and Review of Financial Statements – January 31, 2020 Seven Months YTD FYE June 30, 2020. (Resolution GI02252020-1, pgs. 32-49)

4. Reports

- 4.1 January 2020 Incident Log (pg. 50)
- 4.2 Comments about Correspondence Report (pgs. 51-56)
- 4.3 Campus Life Report (pgs. 57-59)
- 4.4 SGA Report

5. Presentations – None this Month.

6. Courtesy of the Floor on General Matters (Public Session-5 Minutes per Speaker)

7. Other Business

Discussion / Reports / Announcements:

- 7.1 Trustee Activity Update
- 7.2 Alumni Trustee Report
- 7.3 President’s Report
- 7.4 Chair’s Comments
- 7.5 The Next Regular Meeting of the Board of Trustees Will Take Place Tuesday, March 24, 2020, at 5:00 p.m. in the Executive Board Room.
- 7.6 The Board of School Estimate Meeting Will Take Place on Wednesday, March 11, 2020, at 4:00 p.m. in the County Administration Building Freeholder Meeting Room.

8. Executive Session

9. Adjournment