

**Sussex County Community College**  
**Policy No.: 301.18**  
**Area: Academic Affairs**  
**Adopted: January 22, 2019**

**301.18 Student Review of Records**

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**PURPOSE OF THE POLICY**

The purpose of this policy is to establish criteria for each student to inspect and review his/her educational records.

**GENERAL STATEMENT OF STUDENT REVIEW OF RECORDS**

Students shall be accorded the opportunity to inspect, review, and/or receive copies of the own educational records upon written request to the appropriate record custodian.