

Sussex County Community College
Policy No.: 200.27
Area: Human Resources
Adopted: June 28, 2016

200.27 Jury Duty Policy

PURPOSE OF THE POLICY

To assist Sussex County Community College (“College”) employees in fulfilling their civic obligation when called upon for jury duty.

GENERAL STATEMENT OF JURY DUTY POLICY

Employees who are summoned for jury duty are permitted time off from their scheduled work day in accordance with law. Employees must provide a copy of their juror summons to their supervisor as soon as practicable so that, if necessary, appropriate coverage arrangements can be made.

The College shall pay full-time College employee summoned for jury duty their regular salary.