



**Board of Trustees Regular Meeting
Tuesday, May 26, 2020 – 5:00 p.m. – Zoom Virtual Meeting**

AGENDA

1. General Institutional Functions

1.1 Call to Order

1.2 Public Statement:

Adequate notice of this meeting has been provided at least 48 hours in advance of its commencement by posting in at least one public place reserved for such or similar announcements and by mail, telephone, or hand delivery to all appropriate parties pursuant to the Open Public Meetings Act, N.J.S.A. 10:4.1.

1.3 Roll Call / Pledge of Allegiance

1.4 Welcome to Guests

1.5 Courtesy of the Floor on Agenda Items Only (Public Session-5 Minutes per Speaker)

ACTION

1.6 Approval/Acceptance of Minutes: (Attachment pgs.1-8)

1.6.1 Minutes from the Tuesday, April 28, 2020 Regular Meeting. (Resolution No. GI05262020-1, Attachment pgs. 1-4)

1.6.2 Acknowledgment of Receipt of Committee Meeting Minutes – Tuesday, May 19, 2020 (Resolution No. GI05262020-2, Attachment pgs. 5-8)

- Personnel and Curriculum Committee
- Audit and Policy Committee
- Finance and Facilities Committee

2. Consent Agenda – ACTION/RC

The President recommends items 2.1 - 2.5 for Board approval, as brought forth after discussion and review by Board Committees:

2.1 Approval of Personnel Items (Resolution No. , Attachment pgs. 9-16)

2.1.1 Monthly Personnel Actions (Resolution No. P05262020-1, Attachment pgs. 9 & 10)

2.1.2 FY 2020-2021 Full-Time Faculty and Staff Reappointments and Salaries (Resolution No. P05262020-2, Attachment pgs.11-16)

2.2 Approval of Curriculum Items – None this month.

- 2.3 Approval of Policy Items (Attachment pgs. 17-25)
 - 2.3.1 Policy No. 200.3 Code of Ethics Pertaining to Conflicts of Interest for College Employees. This policy has been revised after 3-year review. (Resolution No. AP05262020-1 , Attachment pgs. 17-19)
 - 2.3.2 Policies Completing 3-Year Review. (Resolution No. AP05262020-2, Attachment pgs. 20-25)
 - No. 200.15 Attendance.
 - No. 200.16 Attendance Reporting.
 - No. 200.17 Access to Personnel Files.
- 2.4 Approval of Finance Items (Attachment pgs.26-36)
 - 2.4.1 Contract with Deborah Sontupe dba Match Nonprofit Consulting, with Initial Contract Up to Six Months, with an Option to Extend Up to Six Months, in the Amount of \$4,250/Month Plus Reimbursable Expenses. Board Designated Funds. (Resolution No. F05262020-1)
 - 2.4.2 CDW Quote for SAN Maintenance Agreement. Term: 6/1/2020 – 5/31/2023.
 - \$29,472.76 Year 1
 - \$29,637.36 Year 2
 - \$29,637.36 Year 3
 - \$88,747.48 3 Year Commitment
 (SAN stores student records, emails, operating systems, network shares, faculty, and staff files.) NJ State Approved Cooperative Contract. OPEX Funded. (Resolution No. F05262020-2, Attachment pgs. 26 & 27)
 - 2.4.3 Digger Truck Purchase in the Amount of \$25,000 – CAPEX 10 Funded. (Resolution No. F05262020-3, Attachment pgs. 28-35)
 - 2.4.4 April, 2020 Purchases Over \$10k. (Resolution No. F05262020-4, Attachment pg. 36)
- 2.5 Approval of Facility Items (Attachment pgs. 37-39)
 - 2.5.1 Restroom Renovations – Chapter 12 Funded:
 - B Building, 2nd floor women’s (Main entrance to the Administration Building)...\$ 30,000.00. (Resolution No. F05262020-5, Attachment pgs. 37-39)
 - Remove and replace existing ceramic floor and wall tile with new. Replace existing plumbing fixtures with new. Replace toilet partitions with new. Patch and Paint walls and ceiling. Replace existing doors and hardware. Add new floor drain to make code compliant.

3. Finance

- ACTION/RC** 3.1 Recommendation: Acknowledgment of Receipt and Review of Financial Statements - April 30, 2020, Ten Months YTD, FYE June 30, 2020. (Resolution No. GI05262020-3, Attachment pgs. 40-57)

4. Reports – None this month.

5. **Presentations** – None this month.

6. **Courtesy of the Floor on General Matters** (Public Session-5 Minutes per Speaker)

7. **Other Business**
 - Discussion / Reports / Announcements:**
 - 7.1 President’s Report
 - 7.2 Chair’s Comments
 - 7.3 The Next Regular Meeting of the Board of Trustees Will Take Place Tuesday, June 23, 2020, at 5:00 p.m. Location or Conference Call TBD.

8. **Executive Session** – President’s Evaluation Discussion

9. **Adjournment**