



**Board of Trustees Regular Meeting  
Tuesday, June 23, 2020 – 5:00 p.m. – Zoom Virtual Meeting**

**AGENDA**

**1. General Institutional Functions**

- 1.1 Call to Order
- 1.2 Public Statement:  
Adequate notice of this meeting has been provided at least 48 hours in advance of its commencement by posting in at least one public place reserved for such or similar announcements and by mail, telephone, or hand delivery to all appropriate parties pursuant to the Open Public Meetings Act, N.J.S.A. 10:4.1.
- 1.3 Roll Call / Pledge of Allegiance
- 1.4 Welcome to Guests
- 1.5 Courtesy of the Floor on Agenda Items Only (Public Session-5 Minutes per Speaker)

**ACTION**

- 1.6 Approval/Acceptance of Minutes: (Attachment pgs.1-11)
  - 1.6.1 Minutes from the Tuesday, May 26, 2020 Regular Meeting. (Attachment pgs.1-4)
  - 1.6.2 Minutes from the Tuesday, May 26, 2020 Executive Session. (Attachment pg. 5)
  - 1.6.3 Acknowledgment of Receipt of Committee Meeting Minutes – Tuesday, June 16, 2020. (Attachment pgs. 6-11)
    - Personnel and Curriculum Committee
    - Audit and Policy Committee
    - Finance and Facilities Committee

**2. Consent Agenda – ACTION/RC**

The President recommends items 2.1 - 2.5 for Board approval, as brought forth after discussion and review by Board Committees:

- 2.1 Approval of Personnel Items (Attachment pgs.12 & 13)
  - 2.1.1 Monthly Personnel Actions (Attachment pgs. 12 & 13)

2.2 Approval of Curriculum Items – None this month.

2.3 Approval of Policy Items (Attachment pgs. 14-17)

2.3.1 The following policies are being presented for 3-year review.

200.14 Internal Posting of Non-Management, Non-Faculty Positions Policy.  
(Attachment pg. 14)

200.31 SCCC - Tuition Waiver for Full Time Employees Policy.  
(Attachment pg. 15)

200.32 Tuition Waiver for Part-Time SCCC Employees Policy.  
(Attachment pg. 16)

200.36 Resignation Policy. (Attachment pg. 17)

2.4 Approval of Finance Items (Attachment pgs. 18-88)

2.4.1 Bid for Security Services from Aegis Security (current contractor), 3-Years as Follows: (Attachment pgs. 18-61)

Hourly Rates	Yr 1	Yr 2	Yr 3
Security Agent – Supervisor	\$17.47	\$18.23	\$19.23
Security Agent	\$16.23	\$17.48	\$18.49

2.4.2 Bid for Janitorial Services from Best Cleaning Building Service, Up to Three Years, as Follows: (Attachment pgs. 62-84)

Base Bid:	Hourly Rate Year 1	Hourly Rate Year 2	Hourly Rate Year 3
Cleaning Personnel	\$ 15.50	\$ 16.50	\$ 17.50
Working Supervisor	\$ 19.00	\$ 20.00	\$ 21.00

Option 1:	Monthly Rate	Monthly Rate	Monthly Rate
Green Cleaning Products	\$ 800.00	\$ 900.00	\$ 1,000.00

2.4.3 FY21 Blanket Purchase Order to Cover Yearly Costs Exceeding \$17,500 for Fiscal Year 20/21. (Attachment pgs. 85 & 86)

2.4.4 Approval of Board Designated Funds Allocations. (Attachment pg. 87)

2.4.5 Increase of \$15,000 on BPO for Weiner Law - Original BPO \$60,000.

<b>WEINER LAW</b>	<b>*Includes OPRA and BIDS</b>
\$ 25,720.87	Standard College Matters*
\$ 25,436.50	Scanlan/Board Matters
\$ 21,268.05	McGuire
<b>\$ 72,425.42</b>	

2.4.6 April, 2020 Purchases Over \$10k. (Attachment pg. 88)

2.5 Approval of Facility Items (Attachment pgs. 89-141)

2.5.1 B/C & D Building Roof Replacements – Chapter 12 Funded:

Recommendation to engage State-approved Roofing contractor, Weatherproofing Technologies, Inc. to fully replace the B Building (Administration Building) Roof and sections of the D Building (Student Center and Cafeteria Building) roof. The roofs will have a 20-year warranty. (This item was discussed at the May committee meetings and inadvertently omitted from the May Board Meeting agenda.) (Attachment pgs. 89-98)

TOTAL COST TO THE COLLEGE...\$491,654.39

2.5.2 Additional Audio Visual Equipment for the Academic Center, in the Amount of \$26,380.32, from SHI International. HEFT Grant Funded. (Attachment pgs. 99-101)

2.5.3 Quote from Distinctive Voice and Data, in the Amount of \$87,500, for AV Installation and Programming in the Academic Center Addition to Building A. (Attachment pgs. 102 & 103)

2.5.4 Preventative Maintenance Agreement for Campus-Wide Air Conditioning Systems, with EMCO Services, Sandor Contract – 1 Year Agreement, in the Amount of \$19,800.00. OPEX (Attachment pgs. 104-136)

2.5.5 Rejection of Bids – PSTA HVAC Improvements. (On June 2, 2020 sealed bids were received and opened for the Public Safety Training Academy HVAC Improvements Project, Bid #20-00-0106-2. This project was to be financed with FY21 Chapter 12 funds, which are no longer available.) (Attachment pgs. 137 & 138)

2.5.6 Security Cameras for the McGuire Center, in the Amount of \$20,953.00, from Open Systems Integrators -- Equipment, installation, and programming for exterior security cameras at the McGuire Campus – includes server and licensing. Chapter 12 Funded. (Attachment pgs. 139-141)

3. **Finance**

**ACTION/RC** 3.1 Recommendation: Acknowledgment of Receipt and Review of Financial Statements - May 31, 2020 Eleven Months YTD FYE June 30, 2020. (Attachment pgs. 142-160)

4. **Reports** – None this month.

5. **Presentations** – None this month.

6. **Courtesy of the Floor on General Matters** (Public Session-5 Minutes per Speaker)

7. **Other Business**

**Discussion / Reports / Announcements:**

7.1 President's Report

7.2 Chair's Comments

7.3 The Next Regular Meeting of the Board of Trustees Will Take Place Tuesday, July 28, 2020, at 5:00 p.m. Location or Conference Call TBD.

8. **Executive Session**

9. **Adjournment**