

**Sussex County Community College**

**Policy No.: 200.14**

**Area: Human Resources**

**Adopted: June 23, 2020**

## **200.14 Internal Posting of Non-Management, Non-Faculty Positions Policy**

### **PURPOSE OF THE POLICY**

This policy was established to ensure that all employees of Sussex County Community College (“College”) are aware of open positions on campus and have the opportunity to apply for positions for which they are qualified. The College believes in promoting from within when possible and is committed to employing the best candidates.

### **GENERAL STATEMENT REGARDING INTERNAL POSTING OF POSITIONS**

It is the general policy of the College to attempt to fill vacancies of part-time and full-time non-faculty non-management positions through internal recruitment before recruiting from outside sources.