



**Board of Trustees Regular Meeting
Tuesday, November 24, 2020 – 5:00 p.m. – Zoom Virtual Meeting**

AGENDA

1. General Institutional Functions

- 1.1 Call to Order
- 1.2 Public Statement: Adequate and electronic notice of this meeting specifying the time, place, and manner in which such notice was provided has been provided at least 48 hours in advance of its commencement by posting in at least one public place reserved for such or similar announcements and by mail, telephone, or hand delivery to all appropriate parties pursuant to the Open Public Meetings Act, N.J.S.A. 10:4.1.
- 1.3 Roll Call / Pledge of Allegiance

ACTION/RC

- 1.4 Adoption of Resolution “Establishing Standard Protocols for Remote Public Meetings Held During a Governor-Declared Emergency.” (Attachment pgs. 1-5, Resolution No. GI11242020-1)
- 1.5 Welcome to Guests
- 1.6 Courtesy of the Floor on Agenda Items Only (Public Session-5 Minutes per Speaker). Members of the public may make public comments through audio and video during the meeting. Public comments may also be submitted to the Board of Trustees Secretary via email or written letter if received at least eight (8) hours prior to the meeting. Written public comments shall be read at the remote meeting with the same time restrictions of all public comments at the meeting. Members of the public may be muted, and also have the ability to mute themselves. Duplicative comments may be summarized at the discretion of the Board of Trustees Chair.

ACTION

- 1.7 Approval/Acceptance of Minutes: (Attachment pgs. 6-15)
 - 1.7.1 Minutes from the Tuesday, October 27, 2020 Regular Meeting. (Attachment pgs. 6-10, Resolution No. GI11242020-1)
 - 1.7.2 Minutes from the Tuesday, October 27, 2020 Executive Session (Attachment pg. 11, Resolution No. GI11242020-2)
 - 1.7.3 Acknowledgment of Receipt of Committee Meeting Minutes – Tuesday, November 17, 2020. (Attachment pgs. 12-15, Resolution No. GI11242020-3)
 - Personnel and Curriculum Committee
 - Audit and Policy Committee
 - Finance and Facilities Committee

2 Consent Agenda – ACTION/RC

The President recommends items 2.1 - 2.5 for Board approval, as brought forth after discussion and review by Board Committees:

- 2.1 Approval of Personnel Items (Attachment pgs. 16-19)
 - 2.1.1 Monthly Personnel Actions (Attachment pgs. 16 & 17, Resolution No. P11242020-1)
 - 2.1.2 2021 NJ First Report (Attachment pg. 18, Resolution No. P11242020-2)
 - 2.1.3 2021-2022 Administrative Calendar (Attachment pg. 19, Resolution No. P11242020-3)
- 2.2 Approval of Curriculum Items – (Attachment pgs. 20-23)
 - 2.2.1 2021-2022 Academic Calendar (Attachment pgs. 20-23, Resolution No. CI11242020-1)
- 2.3 Approval of Policy Items (Attachment pgs. 24 & 25)
 - 2.3.1 Policy No. 200.44 Reasonable Accommodation Policy (3-year review) (Attachment pg. 24, Resolution No. AP11242020-1)
 - 2.3.2 Policy No. 200.45 Grievance Policy for Employees Not Covered by a Collective Bargaining Agreement (3-year review) (Attachment pg. 25, Resolution No. AP11242020-2)
- 2.4 Approval of Finance Items (Attachment pgs. 26 & 27)
 - 2.4.1 Request to Receive Quotes for, and Purchase a Used Bus, up to \$35,000. (For SCCC athletic teams and to provide transportation for off-campus housed students.) (Attachment pg. 26, Resolution No. BFF11242020-1)
 - 2.4.2 October, 2020 Purchases Over \$10k Report. (Attachment pg. 27, Resolution No. BFF11242020-2)
- 2.5 Approval of Facilities Items (Attachment pgs. 28-48)
 - 2.5.1 Security Upgrades to Building A, in the Amount of \$81,824.00, to Open Systems Integrators. (Upgrading existing security systems for the addition to building A.) Chapter 12 funded. (Attachment pgs. 28-34, Resolution No. BFF11242020-3)
 - 2.5.2 Security Upgrades to Building V, in the Amount of \$22,861.00, to Open Systems Integrators. (Upgrading existing security systems for Building V.) Chapter 12 funded. (Attachment pgs. 35-40, Resolution No. BFF11242020-4)
 - 2.5.3 UVC light installation for COVID disinfection in Building E, in the amount of \$20,087.18. (Rooms E220 Fitness Center and E242 Human Performance Lab.) Cares Act Funded. (Attachment pgs. 41-48, Resolution No. BFF11242020-5)

3 **Finance**

ACTION/RC 3.1 Recommendation: Acknowledge Receipt and Review of Financial Statements – October 31, 2020, Four Months YTD, FYE June 30, 2021. (Attachment pgs. 49-67, Resolution No. G111242020-4)

4. **Reports**

4.1 Correspondence File – None this month.

5. **Presentations** – None this month.

6. **Courtesy of the Floor on General Matters** (Public Session-5 Minutes per Speaker)

7. **Other Business**

Discussion / Reports / Announcements:

7.1 Trustee Activity Update

7.2 Alumni Trustee Report

7.3 President's Report

7.4 Chair's Comments

7.5 The Next Regular Meeting of the Board of Trustees Will Take Place Tuesday, January 26, 2021, at 5:00 p.m. Location or Virtual Meeting TBD.

8. **Executive Session**

9. **Adjournment**