



**Board of Trustees Regular Meeting
Tuesday, February 23, 2021 – 5:00 p.m. – Zoom Virtual Meeting**

Join Zoom Meeting

<https://zoom.us/j/95706466455?pwd=YIUzTEZjRUxxQIRtYXJJNmRQMmNRQT09>

Meeting ID: 957 0646 6455

Passcode: 004303

+1 (929) 205-6099

AGENDA

1. General Institutional Functions

- 1.1 Call to Order
- 1.2 Public Statement: Adequate and electronic notice of this meeting specifying the time, virtual meeting link, and phone conference number, was transmitted via fax, email, posted to the Sussex County Community College Website, and on the main entry doors to the Administration Building, on Wednesday, February 17, 2021, pursuant to the Open Public Meetings Act, N.J.S.A. 10:4-8.
- 1.3 Roll Call / Pledge of Allegiance
- 1.4 Welcome to Guests

All members of the public that provide public comment shall first identify themselves. Members of the public may make public comments through audio and video. Public comments may be submitted to the Board of Trustees Secretary via email or written letter, if received at least (8) hours prior to the meeting. Written public comments shall be read at the remote meeting with the same time restrictions of all public comments at the meeting. Duplicative comments may be summarized at the discretion of the Board of Trustees Chair.

Members of the public must remain on mute during remote meetings, until such time that they address the Board of Trustees.

- 1.5 Courtesy of the Floor on Agenda Items Only (Public Session-5 Minutes per Speaker).

ACTION

- 1.6 Approval/Acceptance of Minutes: (Attachment pgs. 1-13)
 - 1.6.1 Minutes from the Tuesday, January 26, 2021 Regular Meeting. (Attachment pgs. 1-6, Resolution No. GI02232021-1)
 - 1.6.2 Minutes from the Tuesday, January 26, 2021 Executive Session. (Attachment pg. 7, Resolution No. GI02232021-2)

- 1.6.3 Acknowledgment of Receipt of Committee Meeting Minutes – Tuesday, February 16, 2021. (Attachment pgs. 8-13, Resolution No. GI02232021-3)
- Personnel and Curriculum Committee
 - Audit and Policy Committee
 - Finance and Facilities Committee

2. Consent Agenda – ACTION/RC

The President recommends items 2.1 - 2.5 for Board approval, as brought forth after discussion and review by Board Committees:

- 2.1 Approval of Personnel Items (Attachment pgs. 14 & 15)
- 2.1.1 Monthly Personnel Actions (Attachment pgs. 14 & 15), Resolution No. P02232021-1)
- 2.2 Approval of Curriculum Items – None this month.
- 2.3 Approval of Policy Items – None this month.
- 2.4 Approval of Finance Items (Attachment pgs. 16-26)
- 2.4.1 January, 2021 Purchases Over \$10k Report. (Attachment pg. 16, Resolution No. BFF02232021-1)
- 2.4.2 Spruce Industries – Additional funds needed for existing BPO - Total \$25,000 for FY21 BPO# 100643. (Adding additional \$10,000) CARES/COVID programs funded. (Attachment pgs. 16-18, Resolution No. BFF02232021-2)
- 2.4.3 JCPL “Refundable Customer Contribution” payment contract for building R’s new power supply meter. (Attachment pgs. 19-24, Resolution No. BFF02232021-3)
- 2.4.4 Distinctive Contract Renewal. (Attachment pgs. 25 & 26), Resolution No. BBFF02232021-4)
- 2.5 Approval of Facilities Items – None this month.

3. Finance

ACTION/RC 3.1 Recommendation: Acknowledge Receipt and Review of Financial Statements – January 31, 2021 Seven Months YTD FYE June 30, 2021. (Attachment pgs. 27-45, Resolution No. GI02232021-4)

ACTION/RC 3.2 Recommendation: Approval of Audit Reports - June 30, 2020. (Attachment pgs. 46-144, Resolution No. GI02232021-5)

4. Reports

- 4.1 Correspondence File (Attachment pgs. 144 & 145)

5. **Presentations** – None this month.

6. **Courtesy of the Floor on General Matters** (Public Session-5 Minutes per Speaker)

7. **Other Business**

Discussion / Reports / Announcements:

7.1 Trustee Activity Update

7.2 Alumni Trustee Report

7.3 President's Report

7.4 Chair's Comments

7.4.1 Committee Appointments

7.5 The Next Regular Meeting of the Board of Trustees Will Take Place Tuesday, March 23, 2021, at 5:00 p.m. Location or Virtual Meeting TBD.

7.6 There Will Be a Virtual Trustee Retreat on Friday, March 19, 2021. .

8. **Executive Session**

9. **Adjournment**