

2021–2022 Verification Worksheet
(Group V4 – Custom Verification)
(Includes Statement of Educational Purpose)

Student Name _____

SCCC ID# _____

Address _____ City _____ State _____ ZIP _____

Home Phone Number (include area code) _____ Cell Phone Number _____

Please check one:

- I am a Dependent Student [who needs to provide parental information] I am an Independent Student

Your Free Application for Federal Student Aid (FAFSA) was federally selected for review in a process called “Verification”. Verification is a process governed by Federal regulations and is used to ensure that the information applicants report on the FAFSA is accurate. In this process, SCCC will compare information from your 2021-2022 FAFSA to this completed worksheet and any other documents you provide. If there are differences, your FAFSA information may need to be corrected. You, and at least one parent if you are a Dependent Student, must complete, sign and submit this worksheet to the SCCC Financial Aid Office. Additional information may be requested. Please monitor your SCCC Student Portal and SCCC Student Email Account for additional requests and important notices.

A. High School Completion Status [For Dependent & Independent Students]

Provide one of the following documents to the Financial Aid Office that indicates the student’s high school completion status at the beginning of the 2021-2022 academic year.

- A copy of the student’s high school diploma.
- A copy of the student’s final official high school transcript that shows the date when the diploma was awarded.
- A state certificate or transcript received by a student after the student passed a State-authorized examination that the State recognizes as the equivalent of a high school diploma (GED test, HISET, TASC, or other State-authorized examination).
- For students who completed secondary education in a foreign country, a copy of the “secondary school leaving certificate” or other similar document.
- An academic transcript that indicates the student successfully completed at least a two-year program that is acceptable for full credit toward a bachelor’s degree.
- For a student who was homeschooled in a State where State law requires the student to obtain a secondary school completion credential for homeschooling (other than a high school diploma or its recognized equivalent), a copy of that credential.
- For a student who was homeschooled in a State where State law does not require the student to obtain a secondary school completion credential for homeschooling (other than a high school diploma or its recognized equivalent), a transcript, or the equivalent, signed by the student’s parent or guardian, that lists the secondary school courses the student completed and includes a statement that the student successfully completed a secondary school education in a homeschool setting.

B. Certification and Signatures

By signing this worksheet, I/we certify that all information reported is complete and correct. I/we understand that additional documentation may be required.

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, sentenced to prison, or both.

STUDENT SIGNATURE [FOR INDEPENDENT & DEPENDENT STUDENTS]

DATE

PARENT SIGNATURE [FOR DEPENDENT STUDENTS ONLY]

DATE

C. Identity and Statement of Educational Purpose [For Dependent & Independent Students]

SPECIAL PANDEMIC RELATED FLEXIBILITIES: We suspend the in-person submission and notary requirements for V4 verification. The institution may allow an applicant or student to submit copies of the required verification documents electronically to the institution. This may occur by uploading a photo of the documents (including from a smartphone), PDF, or other similar electronic document through a secure school portal, by email, etc. We also recognize that forms of identification (such as a driver's license) may expire with no real and reasonable opportunity for renewal due to social distancing requirements. Institutions may accept a copy of an expired document if it expired after March 1, 2020.

- The student must provide a copy of government-issued photo identification (ID)**, such as, but not limited to, a driver's license, other state-issued ID or passport. Sussex County Community College will maintain a copy of the student's photo ID that is annotated by the institution with the date it was received and reviewed and the name of the official at the institution authorized to receive and review the student's ID. In addition, the student must sign the Statement of Educational Purpose provided below.

Identity and Statement of Educational Purpose

I certify that I, _____, am the individual signing
(Student's Name – Please print clearly)

this Statement of Educational Purpose and that the Federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending Sussex County Community College for 2021-2022.

Student's Signature

Date

Student's ID Number

Authorized Official Use Only – (Retain Original) Receiver's Information

Type of Document Received and Reviewed

Designee SCCC Employee Signature

Date

Designee SCCC Name (Please print clearly)

You should make a copy of this worksheet for your records.

Submit this worksheet and any additional documents to the Financial Aid Office at Sussex County Community College in one of the following ways:

- **US Mail: SCCC Financial Aid Office B212, 1 College Hill Road, Newton, NJ 07860**
- **Email: You can scan and email documents to our office at FAdocs@sussex.edu (please use this address only for submitting documents)**
- **Fax: 973-300-2224**
- **Locked Drop Box in the B-Building Hallway outside the Financial Aid Office
(Accessible only when campus offices are open, generally Monday-Thursday 9am-5pm.)**

If you cannot use one of the above methods to submit required documents, call our office at 973-300-2225 to discuss.