



**Board of Trustees Regular Meeting
Tuesday, May 25, 2021 – 5:00 p.m. – Zoom Virtual Meeting
Join Zoom Meeting**

<https://zoom.us/j/93635396858?pwd=WTBzZC9qMVREdHpnemw4bXICQnpDUT09>

Meeting ID: 936 3539 6858

Passcode: 532912

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AGENDA

1. General Institutional Functions

- 1.1 Call to Order
- 1.2 Public Statement: Adequate and electronic notice of this meeting specifying the time, virtual meeting link, and phone conference number, was transmitted via fax, email, posted to the Sussex County Community College Website, and on the main entry doors to the Administration Building, on Thursday, May 20, 2021, pursuant to the Open Public Meetings Act, N.J.S.A. 10:4-8.
- 1.3 Roll Call / Pledge of Allegiance
- 1.4 Welcome to Guests

All members of the public that provide public comment shall first identify themselves. Members of the public may make public comments through audio and video. Public comments may be submitted to the Board of Trustees Secretary via email or written letter, if received at least (8) hours prior to the meeting. Written public comments shall be read at the remote meeting with the same time restrictions of all public comments at the meeting. Duplicative comments may be summarized at the discretion of the Board of Trustees Chair.

Members of the public must remain on mute during remote meetings, until such time that they address the Board of Trustees.

- 1.5 Courtesy of the Floor on Agenda Items Only (Public Session-5 Minutes per Speaker).

ACTION

- 1.6 Approval/Acceptance of Minutes
 - 1.6.1 Minutes from the Tuesday, April 20, 2021 Regular Meeting. (Attachment pgs. 1-5, Resolution No. GI05252021-1)
 - 1.6.2 Minutes from the Tuesday, April 20, 2021 Executive Session. (Attachment pg. 6, Resolution No. GI05252021-2)
 - 1.6.3 Acknowledgment of Receipt of Committee Meeting Minutes – Tuesday, May 18, 2021. (Attachment pgs. 7-11, Resolution No. GI02252021-3)
 - Personnel and Curriculum Committee

- Audit and Policy Committee
- Finance and Facilities Committee

2. Consent Agenda – ACTION/RC

The President recommends items 2.1 - 2.5 for Board approval, as brought forth after discussion and review by Board Committees:

- 2.1 Approval of Personnel Items
 - 2.1.1 Monthly Personnel Actions – May 2021 (Attachment pgs. 12 & 13, Resolution No. P05252021-1)
- 2.2 Approval of Curriculum Items
 - 2.2.1 Change in Nomenclature from A.A.S. Graphic Design: Social Media Option to A.A.S. Graphic Design: Digital Marketing Option. (Attachment pg. 14, Resolution No. CI05252021-1)
 - 2.2.2 New Degree Option Under A.A.S Technical Studies: Robotics Technology Option. (Attachment pg. 14, Resolution No. CI05252021-2)
- 2.3 Approval of Policy Items – The following policies were presented for 3-year review:
 - 2.3.1 Policy No. 200.41 Compensation for Teaching by Administrative/Support Staff. (Attachment pg. 15, Resolution No. AP05252021-1)
 - 2.3.2 Policy No. 200.42 Expenditure Decisions in Outside Grants. (Attachment pg. 16, Resolution No. AP05252021-2)
- 2.4 Approval of Finance Items
 - 2.4.1 Natural Gas BPO Increase – Additional funds to blanket purchase order for natural gas due to expanded usage of College heating systems. Original BPO amount \$60,000 – add \$16,000 for total of \$76,000. OPEX Funded. (Attachment pg. 17, Resolution No. BFF05252021-1)
 - 2.4.2 April, 2021 Purchases Over \$10k Report. (Attachment pg. 18, Resolution No. BFF05252021-2)
- 2.5 Approval of Facilities Items
 - 2.5.1 Additional UVC Lighting – Generations Service, in the Amount of \$197,865.00. Installation of UVC lighting to provide rapid disinfection to College facilities. Cares Act Funded. (Attachment pgs. 19-25, Resolution No. BFF05252021-3)
 - 2.5.2 Horton Mansion Electric – EM Electrical Contractors in the Amount of \$29,847.00. Installation of electric full service meter and subpanels to Horton Mansion. CAPEX Funded. (Attachment pgs. 26-34, Resolution No. BFF05252021-4)
 - 2.5.3 PSTA HVAC Upgrades – Echelon Services in the Amount of \$238,900.00. HVAC system replacements at the Public Safety Training Academy, including rooftop and interior units. Chapter 12 Funded. (Attachment pgs. 35-138, Resolution No. BFF05252021-5)

2.5.4 Academic Center Additional Paving – Harrington Construction Co. in the Amount of \$26,400.00. Additional paving for student parking behind the new Academic Center. Chapter 12 Funded. (Attachment pgs. 139-148, Resolution No. BFF05252021-6)

3. Finance

ACTION/RC 3.1 Recommendation: Acknowledge Receipt and Review of Financial Statements April 30, 2021, Ten Months YTD FYE June 30, 2021 (Attachment pgs. 149-167, Resolution No. GI05252021-4)

4. Reports

4.1 Correspondence File (Attachment pgs. 168-171)

5. Presentations – None This Month

6. Courtesy of the Floor on General Matters (Public Session-5 Minutes per Speaker)

7. Other Business

Discussion / Reports / Announcements:

7.1 Trustee Activity Update

7.2 Alumni Trustee Report/Final Words

7.3 President’s Report

7.4 Chair’s Comments

7.5 The Next Regular Meeting of the Board of Trustees Will Take Place Tuesday, June 29, 2021, at 5:00 p.m. Location or Virtual Meeting TBD.

8. Executive Session

Now be it resolved that the Board of Trustees will now go into an Executive Session to discuss matters pertaining to personnel and contractual matters-President’s review and contract. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist, however it is not presently known if and when that will be.

It is expected that the Executive Session shall last approximately 60 minutes and it is not expected that action shall be taken.

9. Adjournment