



**Board of Trustees Regular Meeting
Tuesday, July 27, 2021 – 5:00 p.m. – Zoom Virtual Meeting**

Join Zoom Meeting

<https://us06web.zoom.us/j/82067352576?pwd=SVJ6dHlXQUZnYS9Pa2ZTQXFJb2l3Zz09>

Meeting ID: 820 6735 2576

Passcode: 292130

Dial In: (929) 205-6099

AGENDA

1. General Institutional Functions

- 1.1 Call to Order
- 1.2 Public Statement: Adequate and electronic notice of this meeting specifying the time, virtual meeting link, and phone conference number, was transmitted via fax, email, posted to the Sussex County Community College Website, and on the main entry doors to the Administration Building, on Thursday, July 22, 2021, pursuant to the Open Public Meetings Act, N.J.S.A. 10:4-8.
- 1.3 Roll Call / Pledge of Allegiance
- 1.4 Welcome to Guests

All members of the public that provide public comment shall first identify themselves. Members of the public may make public comments through audio and video. Public comments may be submitted to the Board of Trustees Secretary via email or written letter, if received at least (8) hours prior to the meeting. Written public comments shall be read at the remote meeting with the same time restrictions of all public comments at the meeting. Duplicative comments may be summarized at the discretion of the Board of Trustees Chair.

Members of the public must remain on mute during remote meetings, until such time that they address the Board of Trustees.

- 1.5 Courtesy of the Floor on Agenda Items Only (Public Session-5 Minutes per Speaker).

ACTION

- 1.6 Approval/Acceptance of Minutes
 - 1.6.1 Minutes from the Tuesday, June 22, 2021 Regular Meeting. (Attachment pgs. 1-6, Resolution No. GI07272021-1)
 - 1.6.2 Acknowledgment of Receipt of Committee Meeting Minutes – Tuesday, July 20, 2021. (Attachment pgs. 7-11, Resolution No. GI07272021-2)
 - Personnel and Curriculum Committee
 - Audit and Policy Committee
 - Finance and Facilities Committee

2. Consent Agenda – ACTION/RC

The President recommends items 2.1 - 2.5 for Board approval, as brought forth after discussion and review by Board Committees:

- 2.1 Approval of Personnel Items
 - 2.1.1 July 2021 Personnel Actions. (Attachment pgs. 12 & 13, Resolution No. P07272021-1)
 - 2.1.2 FY21-22 Coach Salaries. (Attachment pgs. 14 & 15 Resolution No. P07272021-2)
- 2.2 Approval of Curriculum Items – None This Month.
- 2.3 Approval of Policy Items – The Following Policies are Being Brought Forward for 3-Year Review:
 - 2.3.1 Policy No. 401.5 Cash Receipts Bank Depositories. (Attachment pg. 16, Resolution No. AP07272021-1)
 - 2.3.2 Policy No. 401.6 Procurement Bidding. (Attachment pg. 17, Resolution No. AP07272021-2)
 - 2.3.3 Policy No. 401.7 Disbursement. (Attachment pg. 18, Resolution No. AP07272021-3)
- 2.4 Approval of Finance Items
 - 2.4.1 June 2021 Purchases Over \$10k Report. (Attachment pg. 19, Resolution No. BFF07272021-1)
 - 2.4.2 Request to Join the Hunterdon County Educational Services Commission, a New Jersey Cooperative Pricing System. No Fee. (Attachment pgs. 20-37, Resolution No. BFF07272021-2)
 - 2.4.3 Town of Newton – Voluntary Contribution in Lieu of Real Estate Taxes, \$28,000 Annual, \$14,000 Payable Quarterly. OPEX Funded. (Attachment pgs. 38-43, Resolution No. BFF07272021-3)
 - 2.4.4 IHeart Media BPO Increase to \$40,558. This is about \$4,000 increase to the BPO previously approved. Annual contract. OPEX Funded. (Attachment pgs. 44 & 45, Resolution No. BFF07272021-4)
 - 2.4.5 SCCC Cyber Security – Additional Cyber Security Insurance. Authorization to bind additional coverage - \$17,719. (Attachment pgs. 46-209, Resolution No. BFF07272021-5)
 - 2.4.6 Cafeteria Services – Offering Canteen Solution - Hybrid Dining Solution – Estimated annual subsidy \$89,823. This will be a real time monthly billing and will vary with sales activity. Touchless checkout solution/enhanced self-serve solutions for students will be available at all times. See summary of services proposal. Contract being worked on and will follow shortly. Currently in discussions with other providers. OPEX and CARES Act Funded. (Attachment pgs. 210 & 211, Resolution No. BFF07272021-6)

2.5 Approval of Facilities Items

2.5.1 Resolution to Approve Naming Unnamed Road at PSTA – Academy Drive. (Attachment pgs. 212 & 213, Resolution No. BFF07272021-7)

2.5.2 Installation of Additional Lighting (UV) in Buildings C & E for Rapid Disinfection of Classrooms. Generations Services - \$26,925. Funded by Cares Act. (Attachment pgs. 214-218, Resolution No. BFF07272021-8)

2.5.3 Echelon – HVAC Proposal – UV Kill box \$21,050. Funded by Cares Act. (Attachment pgs. 219-221, Resolution No. BFF07272021-9)

3. **Personnel**

ACTION/RC 3.1 Recommendation: Rescind President's Contract Dated September 1, 2018, and Replace with Contract Dated June 8, 2021, for the Term of July 1, 2021 – June 30, 2026. This is a re-approval from last month. Term dates on the June 22, 2021 resolution were incorrect. (Emailed, Resolution No. P07272021-3)

4. **Finance**

ACTION/RC 4.1 Recommendation: Acknowledge Receipt and Review of Financial Statements – June 30, 2021 Twelve Months YTD, FYE June 30, 2021. (Attachment pgs. 222-241, Resolution No. GI07272021-3)

5. **Reports**

5.1 Correspondence File (Attachment pgs. 242 & 244)

6. **Presentations** – None This Month

7. **Courtesy of the Floor on General Matters** (Public Session-5 Minutes per Speaker)

8. **Other Business**

Discussion / Reports / Announcements:

8.1 Trustee Activity Update

8.2 Alumni Trustee Report

8.3 President's Report

8.4 Chair's Comments

8.5 The Next Regular Meeting of the Board of Trustees Will Take Place Tuesday, September 28, 2021, at 5:00 p.m. Location TBD.

9. **Executive Session** – None this Month.

10. **Adjournment**