



**Board of Trustees Regular Meeting
Tuesday, October 26, 2021 – 5:00 p.m. – Zoom Virtual Meeting**

<https://us06web.zoom.us/j/84788136291?pwd=dnQ0eillLd0FxOW9aOVdla0RxVU1NZz09>

Meeting ID: 847 8813 6291

Passcode: 844763

Phone: (929) 205-6099

AGENDA

1. General Institutional Functions

1.1 Call to Order

1.2 Public Statement: Adequate and electronic notice of this meeting specifying the time, virtual meeting link, and phone conference number, was transmitted via fax, email, posted to the Sussex County Community College Website, and on the main entry doors to the Administration Building, on Thursday, October 21, 2021, pursuant to the Open Public Meetings Act, N.J.S.A. 10:4-8.

1.3 Roll Call / Pledge of Allegiance

1.4 Welcome to Guests

All members of the public that provide public comment shall first identify themselves. Members of the public may make public comments through audio and video. Public comments may be submitted to the Board of Trustees Secretary via email or written letter if received at least (8) hours prior to the meeting. Written public comments shall be read at the remote meeting with the same time restrictions of all public comments at the meeting. Duplicative comments may be summarized at the discretion of the Board of Trustees Chair.

Members of the public must remain on mute during remote meetings, until such time that they address the Board of Trustees.

1.5 Courtesy of the Floor on Agenda Items Only (Public Session-5 Minutes per Speaker).

ACTION

1.6 Approval/Acceptance of Minutes

1.6.1 Minutes from the Tuesday, September 28, 2021 Regular Meeting.
(Attachment pgs. 1-7, Resolution No. GI10262021-1)

1.6.2 Minutes from the Tuesday, September 28, 2021 Executive Session.
(Attachment pg. 8, Resolution No. GI10262021-2)

1.6.3 Acknowledgment of Receipt of Committee Meeting Minutes – Tuesday, October 19, 2021. (Attachment pgs. 9-12, Resolution No. GI10262021-3)

- Personnel and Curriculum Committee
- Audit and Policy Committee
- Finance and Facilities Committee

2. Consent Agenda – ACTION/RC

The President recommends items 2.1 - 2.5 for Board approval, as brought forth after discussion and review by Board Committees:

- 2.1 Approval of Personnel Items
 - 2.1.1 October 2021 Personnel Actions. (Attachment pgs.13 & 14, Resolution No. PI10262021-1)

2.2 Approval of Curriculum Items – None this month.

2.3 Approval of Policy Items

The Following Policies are Being Presented for 3-Year Review:

2.3.1 Policy No. 101.4 Trustee Orientation (Attachment pg. 15, Resolution No. AP10262021-1)

2.3.2 Policy No. 101.5 Policy Approval (Attachment pg. 16, Resolution No. AP10262021-2)

2.4 Approval of Finance Items

2.4.1 September 2021 Purchases Over \$10k Report. (Attachment pg. 17, Resolution No. BFF10212021-1)

2.4.2 Ethernet Switches - Four Juniper core network switches to replace hardware that are reaching the end of manufacturer support. Purchase through Sourcewell National Cooperative Contract for \$70,165.28. Chapter 12 funded. (Attachment pgs. 18-20, Resolution No. 10262021-2)

2.4.2 Barracuda Archiver - Barracuda email archiving hardware with one-year licensing and cloud storage. Purchase through CDW-G for \$21,909.91. (Attachment pgs. 21-24, Resolution No. 10262021-3) Funded as follows:

\$15,318.19 (Hardware and service agreement) Chapter 12
\$6,591.72 (License and Cloud Storage) Operating Expense

2.5 Approval of Facilities Items

2.5.1 Town of Newton Water & Sewer Utility Connection Fees (Attachment pgs. 25-67, Resolution No. BFF10262021-4). Amounts as follows:

MTEC	\$101,129.00
Horton/Bldg R	\$ 50,111.00
Bldg E Addition	\$ 84,056.05

Procurement Method: Bid Exemption – Contract with Government Entity.

3. Finance – ACTION/RC

- 3.1 Recommendation: Financial Statements – September 30, 2021 Three Months YTD FYE June 30, 2022. (Attachment pgs. 68-77, Resolution No. GI10262021-4)

4. **Reports**

4.1 Correspondence File. (Attachment pgs. 78-82)

5. **Presentations** – None This Month

6. **Courtesy of the Floor on General Matters** (Public Session-5 Minutes per Speaker)

7. **Other Business**

Discussion / Reports / Announcements:

7.1 Report of the Nominating Committee.

7.2 Trustee Activity Update

7.3 Alumni Trustee Report

7.4 President's Report

7.5 Chair's Comments

7.6 The SCCC Foundation's Funding Their Future is Taking Place Thursday, November 18, 2021, 5:30 – 8:30 p.m., at Perona Farms and Virtually.

7.7 The Annual Board of Trustees Reorganization Meeting Will Take Place Tuesday, November 23, 2021, at 4:30 p.m. Location TBD.

7.8 The Next Meeting of the Board of Trustees Will Take Place Tuesday, November 23, 2021 at 5:00 p.m. Location TBD.

8. **Executive Session** – Personnel Issues.

Now be it resolved that the Board of Trustees will now go into an Executive Session to discuss matters pertaining to collective bargaining. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist, however it is not presently known if and when that will be.

It is expected that the Executive Session shall last approximately 30 minutes and it is/is not expected that action shall be taken.

9. **Adjournment**