



**Board of Trustees
REORGANIZATION MEETING
Tuesday, November 23, 2021 – 4:30 p.m.
Zoom Virtual Meeting**

Join Zoom Meeting

<https://us06web.zoom.us/j/83571779297?pwd=aUVhRXAzEeEzU2ViYUo2dVB4N0d4dz09>

Meeting ID: 835 7177 9297

Passcode: 933220

Phone: (929) 205-6099

AGENDA

1. Organizational Matters
 - a. Call to Order
 - b. Public Statement: Adequate and electronic notice of this meeting specifying the time, virtual meeting link, and phone conference number, was transmitted via fax, email, posted to the Sussex County Community College Website, and on the main entry doors to the Administration Building, on Thursday, November 18, 2021, pursuant to the Open Public Meetings Act, N.J.S.A. 10:4-8.
 - c. Roll Call
 - d. Welcome to Guests
 - e. Public Session (Courtesy of the Floor)

All members of the public that provide public comment shall first identify themselves. Members of the public may make public comments through audio and video. Public comments may be submitted to the Board of Trustees Secretary via email or written letter if received at least (8) hours prior to the meeting. Written public comments shall be read at the remote meeting with the same time restrictions of all public comments at the meeting. Duplicative comments may be summarized at the discretion of the Board of Trustees Chair.

Members of the public must remain on mute during remote meetings, until such time that they address the Board of Trustees.

2. Election of Officers

Meeting will be chaired by the Chair of the Nominating Committee during the election of officers. Votes will be cast via a virtual/anonymous survey, and results relayed to the Nominating Committee Chair who will, in turn, report the results to the Board and public. (Resolution RO11232021-1)

ACTION

a. Action on the Nominating Committee Recommendations/Election (The newly elected officers immediately assume their respective offices once elected. After any comments elected officers wish to make, the Chair resumes with the order of the day.)

3. Ethics/Conflicts of Interest Presentation – Glenn Kienz (Attachment pgs. 1-6)

4. Appointment of Legal Counsel

ACTION/RC

4a. **Recommendation:** Weiner Law Group, LLP as Formal Legal Counsel for SCCC on an Hourly Rate Model with Glenn Kienz to Represent the College. (Resolution RO11232021-2)

ACTION/RC

4b. **Recommendation:** Laddey, Clark & Ryan, LLP to Serve as Special Counsel for SCCC. (Resolution RO11232021-3)

ACTION/RC

4c. **Recommendation:** Special/Conflict Counsel Services - Porzio, Bromberg & Newman. (Resolution RO11232021-4)

ACTION/RC

5. Appointment of an Auditing Firm

Recommendation: TBD and Current Auditing Firm Wiss & Co. to Complete Work for the FY21 Audit. RFQ first quarter next year, for appointment at April 2022 Board Meeting, to start the audit in May 2022. (Resolution RO11232021-5)

ACTION/RC

6. Appointment of On-Call Engineering & Architectural Firms

Recommendation: Re-Appointments of On-Call Engineering/Architecture Firms: Mott McDonald, HQW Architects, LLC, USA Architects, and J.G. Petrucci Co./Iron Hill, Inc. as Existing Service Providers. (Resolution RO11232021-6)

ACTION/RC

7. Appointment of Bank Depositories

Recommendation: Lakeland Bank, Provident Bank, and First Hope Bank (Resolution RO11232021-7)

ACTION/RC

8. Appointment of Insurance Brokers of Record

Recommendation: The Morville Agency (a Division of Bollinger) through June 30, 2022 (will be going to RFP in Spring 2022), and SAIF. (Resolution RO11232021-8)

ACTION/RC

9. Appointments to the College's Board of School Estimate. (Resolution RO11232021-9)

- ACTION/RC** 10. Naming of the Board's Official Newspaper/s of Record
Recommendation: The New Jersey Herald and The New Jersey Star Ledger. (Resolution RO11232021-10)
- ACTION** 11. Selection of the Date, Time, Location of Meetings (Resolution RO11232021-11)
Schedule is located on attachment pg. 7)
- (*) ACTION** 12. Consideration of the Appointment of Standing and Ad Hoc Committees. Current Committees Include: (Resolution RO11232021-12)
- a. Executive Committee – The four officers of the Board
 - b. Personnel and Curriculum Committee
 - c. Finance and Facilities Committee
 - d. Audit and Policy Committee
- (*) ACTION** 13. Appointments to New Jersey Council of County Colleges (Resolution RO11232021-13)
- a. Representative (Chair) and Alternate
 - b. Two Trustees to the Ambassador Program
- ACTION** 14. Appointment of Foundation Liaison (Resolution RO11232021-14)
- ACTION** 15. Adoption/Re-Adoption of the Trustee Bylaws (Attachment pgs. 8-27) (RO1122021-15)
- ACTION** 16. Appointment of Recording Secretary to the Board
Recommendation: Wendy Fullem with Melissa DeJoseph as Alternate (Resolution RO11232021-16)
- ACTION** 17. Appointment of Title IX Coordinator for a Year – November 2021 – November 2022
Recommendation: James Gaddy (Resolution RO11232021-17)
- ACTION** 18. Appointment of Public Agency Compliant Officer (PACO) for Equal Employment Opportunity (EEO)
Recommendation: James Gaddy (Resolution RO11232021-18)
19. Other Business
20. Public Session (Courtesy of the Floor)
21. Adjournment

(*) Trustee Bylaws provide authorization for the Board Chair to make these appointments upon confirmation by a majority of the voting Board members.