



**Board of Trustees Regular Meeting
Tuesday, June 28, 2022 – 5:00 p.m.
Performing Arts Center**

AGENDA

1. General Institutional Functions

- 1.1 Call to Order
- 1.2 Public Statement: Adequate notice of this meeting specifying the time and location was transmitted via fax, email, posted to the Sussex County Community College Website, and on the main entry doors to the Administration Building, on Friday, June 17, 2022, pursuant to the Open Public Meetings Act, N.J.S.A. 10:4-8.
- 1.3 Roll Call / Pledge of Allegiance
- 1.4 Welcome to Guests
All members of the public that provide public comment shall first identify themselves. Public comments may be submitted to the Board of Trustees Secretary via email or written letter if received at least (8) hours prior to the meeting. Written public comments shall be read at the remote meeting with the same time restrictions of all public comments at the meeting. Duplicative comments may be summarized at the discretion of the Board of Trustees Chair.
- 1.5 Courtesy of the Floor on Agenda Items Only (Public Session-5 Minutes per Speaker).

ACTION

- 1.6 Approval/Acceptance of Minutes (Attachment pgs. 1-14)
 - 1.6.1 Minutes from the Tuesday, May 24, 2022, Regular Board Meeting. (Resolution No. GI06282022)
 - 1.6.2 Minutes from the Executive Session Tuesday, May 24, 2022. (Resolution No. GI06282022-2)
 - 1.6.3 Minutes from the June 14, 2022 Board Retreat. (Resolution No. GI06282022-3)
 - 1.6.4 Minutes from the June 21, 2022, Special Board Meeting. (Resolution No. GI06282022-7)
 - 1.6.5 Acknowledgment of Receipt of Committee Meeting Minutes. (Resolution No. GI06282022-4)
 - Finance and Facilities Committee – June 21, 2022.
 - Personnel and Curriculum Committee – May 21, 2022.
 - Audit and Policy Committee – May 21, 2022.
 - Special Policy Committee – Monday, June 6, 2022.

ACTION/RC

- 1.6.6 Recommendation: Approval of 2022-2026 Strategic Plan Framework. (Attachment pgs. 83-85, Resolution No. GI06282022-6)

Consent Agenda – ACTION/RC

The President recommends items 2.1 - 2.5 for Board approval, as brought forth after discussion and review by Board Committees:

- 2.1 Approval of Personnel Items
 - 2.1.1 May 12, 2022-June 15, 2022 Personnel Actions. (Attachment pg. 15, Resolution No. P06282022-1)
 - 2.1.2 Professional Support Staff Annual Reappointments and Salaries, July 1, 2022-June 30, 2023. (Attachment pgs. 16 & 17), Resolution No. P06282022-2)
 - 2.1.3 Professional Staff Annual Reappointments and Salaries, July 1, 2022-June 30, 2023. (Attachment pg. 18, Resolution No. P06282022-3)
 - 2.1.4 Faculty Annual Reappointments and Salaries, July 1, 2022-June 30, 2023. (Attachment pg. 19, Resolution No. P06282022-4)
 - 2.1.5 Non-Union Annual Reappointments and Salaries, July 1, 2022-June 30, 2023. (Attachment pgs. 20 & 21, Resolution No. P06282022-5)
- 2.2 Approval of Curriculum Items
 - 2.2.1 Change in nomenclature from A.A.S. Technical Studies: Electric Linesmen to A.A.S. Technical Studies: Electric Lineworker. (Attachment pg. 22, Resolution No. CI06282022-1)
- 2.3 Approval of Policy Items
 - 2.3.1 The Following Policies are Being Presented for 3-Year Review:
 - a. 200.48 Obtainment of Degree by Full-Time Non-Represented Employee Policy. (Attachment pg. 23, Resolution No. AP06282022-1)
 - b. 200.47 Reimbursement for Expenses Incurred in Performance of Official Responsibilities Policy. (Attachment pg. 24, Resolution No. AP06282022-2)
- 2.4 Approval of Finance Items
 - 2.4.1 Board Designated Funds FY22. (Attachment pg. 25, Resolution No. BFF06282022-1)
 - 2.4.2 SAN Replacement - Replacement of the current, outdated Storage Area Network (SAN) system. IBM has announced a Dec. 31, 2022 end-of-life for the current SAN system which is now 10 years old. The SAN is where all the data for the College's IT operations are stored. SHI for \$48,526.48. \$27,939 HEFT grant, \$14,517 Chapter 12, Balance to Operating Budget. (Attachment pgs. 26-34, Resolution No. BFF06282022-2)
 - 2.4.3 Athletic Training Services – Athletic training and physical therapy services for the 22/23 school year. IVYREHAB Network for \$20,000. OPEX. (Attachment pgs. 35-43, Resolution No. BFF06282022-3)

2.4.4 PSTA JCP&L Blanket PO Increase - Increase FY22 JCP&L blanket purchase order for electricity at the Public Safety Training Academy. Original BPO = \$15,000. Increase to \$27,000. The increase is due to FY21 charges applied to the current fiscal year and supplier charges that were formally billed through Constellation Energy are now being billed through JCP&L. \$27,000. PSTA Operating Budget. (Attachment pg. 44, Resolution No. BFF06282022-4)

2.5 Approval of Facilities Items

2.5.1 Radio Repeater System Upgrade. Radio system secondary repeater to provide a separate security channel. The radio hardware upgrades will include a repeater, licensing, portable radios, base radios, microphones/speakers, and a charging unit. Atlantic Communications for \$21,988.80. Chapter 12. (Attachment pgs. 45-49, Resolution No. BFF06282022-6)

2.5.2 Trane HVAC Controls. Replacement/upgrade of Trane HVAC system control system for Building E. The current system is outdated and can no longer be repaired. Trane for \$19,892. Chapter 12. (Attachment pgs. 50-57, Resolution No. BFF06282022-7)

2.5.3 Theater Lighting Upgrades. Generations Services for \$149,481.33. Chapter 12. (Attachment pgs. 58-63, Resolution No. BFF06282022-7)

3. **Finance – ACTION/RC**

ACTION/RC 3.1 Recommendation: Acknowledge Receipt and Review of Financial Statements – May 31, 2022, Eleven Months YTD FYE June 30, 2022. (Attachment pgs. 64-82, Resolution No. GI06282022-5)

ACTION/RC 3.2 Blanket Purchase Orders Exceeding \$17,500 for FY22/23. (Attachment pgs. 86-88, Resolution No. BFF06282022-5)

4. **Reports**

4.1 Correspondence File. (Attachment pgs. 89-92)

5. **Presentations** – None this month.

6. **Courtesy of the Floor on General Matters** (Public Session-5 Minutes per Speaker)

7. **Other Business**

Discussion / Reports / Announcements:

7.1 Trustee Activity Update

7.2 Alumni Trustee Report (Ms. Mendoza-Cobos's last meeting)

7.3 President's Report

7.4 Chair's Comments

7.5 The next meeting of the Board of Trustees will take place Tuesday, July 19, 2022 at 5:00 p.m. in the Performing Arts Center.

10. **Executive Session** – None This Month

11. **Adjournment**