



**Board of Trustees Regular Meeting
Tuesday, January 24, 2023 – 5:00 p.m.
Performing Arts Center Atrium**

AGENDA

1. General Institutional Functions

- 1.1 Call to Order
- 1.2 Public Statement: Adequate notice of this meeting specifying the time and location was transmitted via fax, posted to the Sussex County Community College Website, and on the main entry doors to the Administration Building, on Friday, December 2, 2022, when the 2023 meeting schedule was noticed, pursuant to the Open Public Meetings Act, N.J.S.A. 10:4-8.
- 1.3 Roll Call / Pledge of Allegiance
- 1.4 Welcome to Guests

All members of the public that provide public comment shall first identify themselves. Public comments may be submitted to the Board of Trustees Secretary via email or written letter if received at least (8) hours prior to the meeting. Written public comments shall be read at the meeting with the same time restrictions as all public comments at the meeting. Duplicative comments may be summarized at the discretion of the Board of Trustees Chair.
- 1.5 Courtesy of the Floor on Agenda Items Only (Public Session-5 Minutes per Speaker).

ACTION

- 1.6 Approval/Acceptance of Minutes
 - 1.6.1 Minutes from the Tuesday, November 22, 2022 Annual Organization Meeting. (Attachment pgs. 1-6, Resolution No. GI01242023-1)
 - 1.6.2 Minutes from the Tuesday, November 22, 2022 Regular Board of Trustees Meeting. (Attachment pgs. 7-10, Resolution No. GI01242023-2)
 - 1.6.3 Minutes from the Tuesday, November 22, 2022 Executive Session. (Attachment pg. 11, Resolution No. GI01242023-3)
 - 1.6.4 Acknowledgment of Receipt of Committee Meeting Minutes. (Attachment pgs. 12-14, Resolution No. GI01242023-4)
 - Personnel and Curriculum Committee – January 17, 2023.
 - Audit and Policy Committee – January 17, 2023.
 - Finance and Facilities Committee – January 17, 2023.

Consent Agenda – ACTION/RC

The President recommends items 2.1 - 2.5 for Board approval, as brought forth after discussion and review by Board Committees:

- 2.1 Approval of Personnel Items
 - 2.1.1 November 10, 2022 – January 10, 2023 Personnel Actions. (Attachment pgs. 15 & 16, Resolution No. P01242023-1)
 - 2.1.2 Appointment of Maureen Lynch as Alternate (backup) Recording Secretary for the Board of Trustees. (Resolution No. P01242023-2)
- 2.2 Approval of Curriculum Items
 - 2.2.1 New Cybersecurity Option under A.A.S Computer Information Systems. (Attachment pgs. 17-19, Resolution No. CI01242023-1)
 - 2.2.2 New Medical Administrative Assistant Certificate of Achievement. Attachment pgs. 17-19, Resolution No. CI01242023-2)
 - 2.2.3 New 3+1 degree programs, in Collaboration with Ramapo College of New Jersey (Attachment pgs. 17-19, Resolution No.): CI01242023-3
 - Associate of Science in Advanced and Continuous Studies: Social Science with Crime & Justice Studies (for SCCC AS Criminal Justice graduates).
 - Associate of Science in Advanced and Continuous Studies: Psychology (for SCCC AA Liberal Arts/Psychology Option graduates).
- 2.3 Approval of Policy Items
 - 2.3.1 The following Policies are Being Presented for Readoption:
 - 301.55 Auditing a Class. (Attachment pg. 20, Resolution No. AP01242023-1)
 - 301.60 Administrative Drop. (Attachment pg. 21, Resolution No. AP01242023-2)
 - 2.3.2 New Policy 200.49 Probationary Period Policy. (Attachment pg. 22, Resolution No. ap01242023-3)
- 2.4 Approval of Finance Items
 - 2.4.1 Revised HEFT Resolution. Additional language as requested by the OSHE has been added to the Resolution approved at the July 2022 Board Meeting. (Attachment pgs. 23 & 24, Resolution No. BFF01242023-1)
 - 2.4.2 Vanta Element Scientific Equipment for \$26,484.00. (Chapter 12) (Attachment pgs. 25-29, Resolution No. BFF01242023-2)
 - 2.4.3 November and December 2022 Purchases Over \$10,000. (Attachment pg. 30, Resolution No. BFF01242023-3)
- 2.5 Approval of Facilities Items – None This Month.

3. Personnel

- ACTION/RC** 3.1 Recommendation: Award Tenure to Sal Paolucci, Instructor of Business and Economics, and Program Coordinator for the Business Program. (Attachment pgs. 31-42, Resolution No. P01242023-3)

4. **Finance – ACTION/RC**

ACTION/RC 4.1 Recommendation: Acknowledge Receipt and Review of Financial Statements – December 31, 2022, Six Months YTD FYE June 30, 2023. (Attachment pgs. 43-61, Resolution No. GI01242023-5)

5. **Reports**

5.1 Correspondence File. (Attachment pgs. 62-64)

6. **Presentations** – None this month.

7. **Courtesy of the Floor on General Matters** (Public Session-5 Minutes per Speaker)

8. **Other Business**

Discussion / Reports / Announcements:

8.1 Trustee Activity Update

8.2 Alumna Trustee Report – Alumna Trustee has resigned due to class scheduling conflicts.

8.3 President’s Report

8.4 Chair’s Comments

8.5 The next meeting of the Board of Trustees will take place Tuesday, February 28, 2023, at 5:00 p.m. in the Performing Arts Center Atrium.

9. **Executive Session** – None this Month.

10. **Adjournment**