Concurrent Enrollment Program (CEP) Application Checklist

Name of High School: _____

High School Course Title: _____

1. Instructor Application for CEP Approval

    a. Resume   _____

    b. Transcript   _____

2. Course Application - Syllabus Information

    a. Instructor Contact Information   _____

    b. Course Description   _____

    c. Course Prerequisites   _____

    d. Textbooks and Materials   _____

    e. Evaluation and Assessment   _____

    f. Student Learning Outcomes   _____

    g. Scope and Sequence   _____
       (instead of topical outline)

    h. Curriculum Guide/   _____
       Units of Instruction

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