

6. The methodology used by the institution to determine which students receive Emergency Financial Aid Grants and how much they would receive under Section 18004(a)(1) of the CARES Act are summarized below.

Eligibility for Award

All students that filed a FAFSA were reviewed to determine their level of financial need. All Pell eligible Expected Family Contributions (EFC) were awarded first, followed by students with EFC's in excess of the Pell eligibility tables, working from the lowest up to the highest.

Students had to be enrolled in at least one class.

Unless students required funds for materials (such as books or technology), funds were not disbursed until after the first day of classes.

Award Availability

Tuition and fee awards covered up to 100% of semester tuition and fees less any Financial Aid Grant eligibility.

A maximum award of \$1,170-\$3,000 was available for additional expenses, depending on the number of credits attempted. (Discontinued after Spring 2022 semester)

Award Selection

Applications were initially screened by the Financial Aid Office, which gathered additional information on requests if sufficient detail was needed.

Pell grant eligible students are considered as students with exceptional need and therefore given priority. If sufficient funds were available, non-Pell grant recipients were considered based on need or extenuating circumstances. At this time, because of available funds, all applicants, regardless of need, have been considered.

The Financial Aid Office awards the funds through the financial aid system, and transmits this information to the Bursar's Office.

The Bursar's Office posts the awards to the student accounts and processed the refunds promptly.

7. Any instructions, directions, or guidance provided by the institution to students concerning the Emergency Financial Aid Grants:

Information regarding the Grants is provided under COVID announcements on the College home page.

Students were provided notification that the funds were a direct result of the CARES Act, CRRSA, and the ARP (American Rescue Plan). Families were advised they may request a Professional Judgement review if their financial circumstances have changed due to the COVID Pandemic. If eligible, additional federal, State and Cares monies were awarded.