



**Board of Trustees Regular Meeting
Tuesday, August 26, 2025
4:00 p.m. Executive Session
4:30 p.m. Workshop
5:00 p.m. Regular Meeting
Executive Office Board Room**

AGENDA

1. General Institutional Functions

- 4:00 p.m. 1.1 Call to Order
- 1.2 Public Statement: Adequate notice of this meeting specifying the time and the location was transmitted via fax and email to the County Commissioners, County Clerk, County Administrator, and the NJ Herald on August 21, 2025. It was also posted on the Sussex County Community College website and on the main entrance doors of the Administration Building on August 22, 2025. The Executive Session and workshop public notice was transmitted to the same distribution as noted above, on August 21, 2025, pursuant to the Open Public Meetings Act, N.J.S.A. 10:4-8.
- 1.3 Roll Call / Pledge of Allegiance
- 1.4 **Executive Session** – Be it resolved that the Board of Trustees will now go into an Executive Session to discuss personnel matters. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist. However, it is not presently known if and when that will be.

The Executive Session is expected to last approximately 30 minutes.

Adjourn Executive Session.

- 4:30 p.m. 1.5 Public Meeting Resumes with Board Workshop on Capital Projects

- 5:00 p.m. 1.6 Welcome to Guests

All members of the public who provide public comment shall first identify themselves. Public comments may be submitted to the Board of Trustees Secretary via email or written letter if received at least (8) hours before the meeting. Written public comments shall be read at the meeting under the same time restrictions as all other public comments. Duplicative comments may be summarized at the discretion of the Board of Trustees Chair.

- 1.7 Courtesy of the Floor on Agenda Items Only (Public Session-5 Minutes per Speaker).

ACTION

1.8 Approval/Acceptance of Minutes

- 1.8.1 Minutes from the Regular Meeting on June 24, 2025. (Attachment pgs. 1-7, Resolution No. GI08262025-1).
- 1.8.2 Minutes from the Executive Session on June 24, 2025. (Attachment pg. 8, Resolution No. GI08262520-2)
- 1.8.3 Acknowledgment of Receipt of Committee Meeting Minutes. (Attachment pgs. 9-14, Resolution No. GI08262025-3).
 - Personnel and Curriculum Committee – August 19, 2025.
 - Audit and Policy Committee – August 19, 2025.
 - Finance and Facilities Committee – August 19, 2025.

2. Consent Agendas – ACTION/RC

The President recommends items 2.1 - 2.5 for Board approval, as brought forth after discussion and review by Board Committees:

2.1 Approval of Personnel Items

- 2.1.1 Personnel Actions June 12, 2025 – August 7, 2025. (Attachment pgs. 15-17, Resolution No. P08262025-1)

2.2 Approval of Curriculum Items – None this month.

2.3 Approval of Policy Items

- 2.3.1 Adopt Updated Policy No. 102.2 Policy Regarding the Use of Human Subjects in Research. (Attachment pg. 18, Resolution No. AP08262025-1)
- 2.3.2 Adopt Updated Policy No. 102.7 State-Backed Bonds and Other Grants Policy. (Attachment pgs. 19-25, Resolution No. AP08262025-2)
- 2.3.3 Readopt Policy No. 102.8 Naming of Schools, Departments, Programs, and Institutes. There are no changes. (Attachment pg. 26, Resolution No. AP08262025-3)
- 2.3.4 Adopt Updated Policy No. 102.9 Policy Governing Conscientious Employee Protection Act (CEPA), also known as “Whistleblower Protection.” (Attachment pgs. 27-29, Resolution No. AP08262025-4)

2.4 Approval of Finance Items

- 2.4.1 Resolution Authorizing Sussex County Community College to Submit a Grant Application to the Secretary of Higher Education for Grant Funding Under the Summer 2025 Cycle of the Higher Education Capital Facilities Program for the Purpose of Providing Funding for One or More Projects of the Institution and Authorizing All Other Necessary Actions Required in

Connection Therewith. The application is for the HEFT Grant in the amount of \$3.85M. (Attachment pgs. 30-34, Resolution No. BFF08262025-1) (AOF3)

2.4.2 Change of Approvers on the First Hope Bank SCCC CDs from Dr. Connolly and Manal Meseha to Dr. Homer and Theresa Pappan. (Resolution No.)

2.5 Approval of Facilities Items

2.5.1 Fitness Court Outdoor Facility for Recreational Activities and Body Building from NFC (National Fitness Campaign), for \$205,000.00. (Funding - Horizon Blue Cross/Blue Shield \$40,000.00 and Chapter 12 \$160,000). (Attachment pgs. 35-50, Resolution No. BFF08262025-2) (AOF3)

2.5.2 L Building Management System to Unitemp Mechanical Degrees, LLC, for \$282,000 (Funding - Chapter 12). (Attachment pgs. 51-56, Resolution No. BFF08262025-3)

3. **Facilities – ACTION/RC**

3.1 Naming of Soccer Field – First Responders Field. (Resolution No. BFF08262025-4)

4. **Finance – ACTION/RC**

4.1 Recommendation: Acknowledge Receipt and Review of June 2025 Financial Statements. (Attachment pgs. 57-68, Resolution No. GI08262025-4)

5. **Reports**

5.1 Correspondence File – (Attachment pgs. 69-76)

6. **Presentations** – None this month.

7. **Courtesy of the Floor on General Matters** (Public Session-5 Minutes per Speaker)

8. **Other Business**

Discussion / Reports / Announcements:

8.1 Trustee Activity Update

8.2 President's Report

8.3 Chair's Comments

8.4 Reminder: Board of Trustees Meet & Greet Events – Wednesday, September 17, 2025 and Wednesday, September 24, 2025, 5:30 p.m. at the Arbor Restaurant.

8.5 The next meeting of the Board of Trustees will take place on Tuesday, September 23, 2025, at 5:00 p.m. in the Executive Office Board Room.

9. **Adjournment**