



**Board of Trustees Special Meeting
Thursday, February 13, 2025 – 5:00 p.m.
Executive Office Board Room**

AGENDA

1. General Institutional Functions

- 1.1 Call to Order – College Counsel
- 1.2 Public Statement: Adequate notice of this meeting specifying the time and location was transmitted via fax, posted to the Sussex County Community College website, and on the main entry doors to the Administration Building on February 5, 2025, pursuant to the Open Public Meetings Act, N.J.S.A. 10:4-8.
- 1.3 Roll Call / Pledge of Allegiance
- 1.4 Welcome to Guests and Courtesy of the Floor for Agenda Items Only (5 minutes per speaker).

All members of the public who provide public comment shall first identify themselves. Public comments may be submitted to the Board of Trustees Secretary via email or written letter if received at least (8) hours before the meeting. Written public comments shall be read at the meeting with the same time restrictions as all public comments. Duplicative comments may be summarized at the discretion of the Board of Trustees Chair.

ACTION

- 1.5 Election of Officers - Each officer position (Chair, Vice Chair, and Treasurer), and the names of those interested in filling the position will be read aloud. Additional nominations may be made from the floor. As per the Board of Trustees Bylaws, "Nominations will be accepted from the floor for all positions... The election shall be by voice vote or by written ballot providing, however, the written ballots shall be cast and read aloud during open session identifying each member's vote to the public and said votes shall be published in the meeting minutes. A simple majority of the votes cast by the Board of Trustees present shall be required for election.

"...If an incumbent officer vacates his/her position during his/her term of office, a replacement shall be elected under this process."

The newly elected officers immediately assume their respective offices once elected. After any comments elected officers wish to make, the Chair resumes with the order of the day).

ACTION

- 1.6 Second person appointment to the Board of School Estimate. This is often the Chair of the Board of Trustees and a second person (Mrs. Frank is already appointed). The Secretary of the Board of Trustees serves as the Secretary for the Board of School Estimate.
- 1.7 Courtesy of the Floor on General Matters (Public Session 5 Minutes per Speaker).

- 1.8 Executive Session – Be it resolved that the Board of Trustees will now go into an Executive Session to discuss pending or anticipated litigation falling within the attorney-client privilege. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist. However, it is not presently known if and when that will be.

The Executive Session is expected to last approximately 60 minutes. After the Executive Session, no action will be taken.

- 1.9 The next meeting of the Board of Trustees is Tuesday, February 25, 2025, at 5:00 p.m., in the Executive Office Board Room
- 1.10 Adjournment