

Student Name _____ SCCC ID# _____

Address _____ City _____ State _____ ZIP _____

Home Phone Number _____ Cell Phone Number _____

Your Free Application for Federal Student Aid (FAFSA) was federally selected for review in a process called “Verification”. Verification is a process governed by Federal regulations and is used to ensure that the information applicants report on the FAFSA is accurate. In this process, SCCC will compare information from your 2025-2026 FAFSA to this completed worksheet and any other documents you provide. If there are differences, your FAFSA information may need to be corrected. You, and at least one parent if you are a Dependent Student, must complete, sign and submit this worksheet to the SCCC Financial Aid Office. Additional information may be requested. Please monitor your SCCC Student Portal and SCCC Student Email Account for additional requests and important notices.

Please check one:

- ☐ I am a Dependent Student [who needs to provide parental information] ☐ I am an Independent Student

Student - What is your current marital status?

- ☐ Single ☐ Married ☐ Remarried ☐ Divorced or Separated ☐ Widowed ☐ Month/Year of status: _____

For Dependent Students - What is your parents’ current marital status?

- ☐ Married ☐ Remarried to Step-parent ☐ Unmarried, living together ☐ Widowed - Month/Year of status: _____
☐ Divorced or Separated - If Divorced/Separated, who is your Custodial Parent? Name _____ Relationship: _____

If a custodial parent is remarried, their spouse’s information is required on this form.

Never Married/Unmarried and both biological parents living together (both parents’ income information is required on the FAFSA)

Never Married/Single Parent

FAMILY SIZE

INDEPENDENT Students (parent information not required on FAFSA): List the people in your family.

Include yourself, your spouse if applicable, and your children if they live with you (or live apart because of college enrollment) and you will provide more than half of their support and will continue to provide more than half of their support from July 1, 2025 through June 30, 2026. Include other people only if they now live with you and you provide more than half of their support and will continue to provide more than half of their support from July 1, 2025 through June 30, 2026.

DEPENDENT Students (parent information required on FAFSA): List the people in your parents’ family. Include yourself, your parent/stepparent (even if you don’t live with them), and your parent/stepparent’s children who live with them (or live apart because of college enrollment) and receive more than half of their support and will continue to receive more than half of their support from your parent/stepparent from July 1, 2025 through June 30, 2026. Include other people who now live with your parent/stepparent if they receive more than half of their support and will continue to receive more than half of their support from your parent/stepparent from July 1, 2025 through June 30, 2026.

List all family members below.

Full Name	Age	Relationship to Student	Will this person attend college at least half time in 2025-2026?	If yes, Name of College
		Self	Yes [] No []	SCCC
			Yes [] No []	
			Yes [] No []	
			Yes [] No []	
			Yes [] No []	
			Yes [] No []	
			Yes [] No []	
Total Household Members:			Number of Household Members in College:	

Student Name _____

Student ID _____

STUDENT'S/SPOUSE'S 2023 INCOME INFORMATION

Important Note: The instructions below apply to the student and spouse (if the student is married). Notify the Financial Aid Office if the student or spouse filed separate IRS income tax returns for 2023 or had a change in marital status after December 31, 2023.

1. Check the applicable box below.

- ☐ I have successfully used the FAFSA's FUTURE Act Direct Data Exchange (FA-DDX) to retrieve my (and my spouse's) income information onto the FAFSA and submitted the FAFSA transaction. No other documentation is needed for income verification.
- ☐ I am unable to use the FAFSA's FUTURE Act Direct Data Exchange (FA-DDX) to transfer my income information. I have attached a copy of my (and/or my spouse's if married) signed 2023 federal tax return. (If you have not retained a copy of your 2023 tax return, you can request a copy of your 2023 **Tax Return Transcript** be mailed to you from the IRS at irs.gov/transcript or by calling 1-800-908-9946.
- ☐ I filed an Amended Income Tax Return, I was a victim of IRS Identity Theft, or I filed a Non-IRS Income Tax Return. Contact the Financial Aid Office for detailed instructions on how to complete verification.
- ☐ I certify that my spouse and I were not employed, did not have earned income in 2023 and were not required to file a 2023 federal income tax return or foreign return. I will complete the Tax- Return Non-Filer section below.
- ☐ My spouse and /or I were employed in 2023 and have listed below the names of all employers and the amount earned from each employer in 2023. Provide copies of 2023 W-2 forms to support your list of earnings below.

2. If you and/or spouse (if student is married) **did not file** and are not required to file a 2023 federal income tax return or foreign return, list below the sources and amounts of earnings, other income and resources received in 2023.

Report \$0 if no income earned. Please submit copies of any W-2 forms or other earnings statements. **NOTE: For Independent Students and spouses with foreign income, provide documentation of non-filing from the relevant tax authority in the foreign country dated on or after October 1, 2025.**

Employer's Name	2023 Amount Earned	IRS W-2 Provided?
ABC's Auto Body Shop (example)	\$2000.00	Yes
Total Amount of Income Earned from work in 2023	\$	

PARENT(S)' 2023 INCOME INFORMATION

Important Note: The instructions below apply to each parent/step-parent included in the family. Notify the Financial Aid Office if the parents filed separate IRS income tax returns for 2023 or had a change in marital status after December 31, 2023.

1. Check the applicable box below.

- ☐ I/ We have successfully used the FAFSA's FUTURE Act Direct Data Exchange (FA-DDX) to retrieve my (and my spouse's) income information onto the FAFSA and submitted the FAFSA transaction. No other documentation is needed for income verification.
- ☐ I/We gave permission for the FAFSA's FUTURE Act Direct Data Exchange (FA-DDX) but retrieval of the data was unsuccessful or I/we manually entered our tax information. I have attached a copy of my (and/or my spouse's if married) signed 2023 federal tax return. (If you have not retained a copy of your 2023 tax return, you can request a copy of your 2023 **Tax Return Transcript** be mailed to you from the IRS at irs.gov/transcript or by calling 1-800-908-9946.
- ☐ I/We filed an Amended Income Tax Return, was a victim of IRS Identity Theft, or filed a Non-IRS Income Tax Return. Contact the Financial Aid Office for detailed instructions on how to complete verification.
- ☐ I certify that I (and/or my spouse if married) were not employed, did not have earned income in 2023 and were not required to file a 2023 federal income tax return or foreign return. I will complete the Tax- Return Non-Filer section below.
- ☐ I certify that I (and/or my spouse if married) were employed in 2023 and have listed below the names of all employers and the amount earned from each employer in 2023. Provide copies of 2023 W-2 forms to support your list of earnings below.

2. If you (and/or my spouse if married) did not file and are not required to file a 2023 federal income tax return or foreign return, list below the sources and amounts of earnings, other income and resources received in 2023.

Report \$0 if no income earned. Please submit copies of any W-2 forms or other earnings statements. **NOTE: For Independent Students and spouses with foreign income, provide documentation of non-filing from the relevant tax authority in the foreign country dated on or after October 1, 2025.**

Employer's Name	2023 Amount Earned	IRS W-2 Provided?
ABC's Auto Body Shop (example)	\$2000.00	Yes
Total Amount of Income Earned from work in 2023	\$	



2025-2026

Statement of Educational Purpose (Group V5)

A. Identity and Statement of Educational Purpose [For Dependent & Independent Students]

ONLY to be completed in person at SCCC OR in front of a Notary.

Complete EITHER Page 4 in Person at the SCCC Financial Aid Office OR Page 5 in the Presence of a Notary.

The student must provide a copy of government-issued photo identification (ID), such as, but not limited to, a driver's license, other state-issued ID or passport. Sussex County Community College will maintain a copy of the student's photo ID that is annotated by the institution with the date it was received and reviewed and the name of the official at the institution authorized to receive and review the student's ID. In addition, the student must sign the Statement of Educational Purpose provided below.

Identity and Statement of Educational Purpose

I certify that I, _____, am the individual signing
(Student's Name)

this Statement of Educational Purpose and that the Federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending Sussex County Community College for 2025-2026.

Student's Signature

Date

Student's ID Number

Authorized Official Use Only – (Retain Copies of ID and HS Completion Documents) Receiver's Information

Type of Document Received and Reviewed

Designee SCCC Employee Signature

Date

Designee SCCC Name



2025-2026

Statement of Educational Purpose (Group V5)

Student Name _____ SCCC ID# _____

Address _____ City _____ State _____ ZIP _____

Home Phone Number _____ Cell Phone Number _____

*****Complete This Side With A Notary*** ONLY if the Student Cannot Appear In Person at SCCC**

If the student is unable to appear in person at **Sussex County Community College** to verify his or her identity, the student must provide to the institution:

- A copy of the unexpired valid **government-issued photo identification (ID)** that is **acknowledged in the notary statement below**, or that is presented to a notary, such as, but not limited to, a driver's license, other state-issued ID or passport; and
- The original Statement of Educational Purpose provided below, which must be notarized. If the notary statement appears on a separate page than the Statement of Educational Purpose, there must be a clear indication that the Statement of Educational Purpose was the document notarized.

Identity and Statement of Educational Purpose

I certify that I, _____, am the individual signing
(Student's Name)

this Statement of Educational Purpose and that the Federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending Sussex County Community College for 2025-2026.

I further certify that I have presented valid, government-issued photo identification (ID) as proof of my identity.

Student's Signature

Date

Notary's Certificate of Acknowledgement

State of _____ City/County of _____

On (Date) _____, before me (Notary's Name), _____

Personally appeared (Printed name of signer), _____, and proved to me on basis of satisfactory evidence of identification _____ (Type of ID) to be the above-named person who signed the foregoing instrument.

Witness my hand and official seal

Seal

My commission expires on _____

Date

Notary Signature

You should make a copy of this worksheet for your records.

Turn in required forms or documents to the SCCC Financial Aid Office in one of the following ways:

- **US Mail: SCCC Financial Aid Office B212, 1 College Hill Road, Newton, NJ 07860**
- **On Campus – Use the Locked Drop Box in the B-Building Hallway outside the Financial Aid Office (B212). Place your documents in a SEALED ENVELOPE and write your name, ID number and phone number on the envelope in case we have any questions.**
- **Call our office at 973-300-2225 if you have issues submitting documents or forms.**