



OFFICE OF FINANCIAL AID
2024-2025
UNUSUAL ENROLLMENT VERIFICATION

The U.S. Department of Education has indicated that you exhibit a pattern of unusual enrollment based on your attendance and federal aid history at prior colleges/universities attended. In order to determine your financial aid eligibility at Sussex County Community College (OPE-ID 025688), we must verify your credits earned and aid received at previous institutions. Failure to submit this form and all required documentation will result in denial of your financial aid application.

NAME: _____ SCCC ID#: _____

SECTION A. Answer the following questions:

1. Did you receive Title IV funds (Federal grant &/or loan) while enrolled at an institution you attended prior to Sussex County Community College? ___ Yes ___ No

- If no, please only complete Sections D & E.
If yes, please continue to complete all sections on this form.

2. What award year/s did you receive aide at your prior institution/s?

___ 2021-2022 ___ 2022-2023 ___ 2023-2024 ___ 2024-2025

3. List the name of the institution/s you attended during the academic years below.

2021-2022 _____
2022-2023 _____
2023-2024 _____
2024-2025 _____

SECTION B. Obtain an official academic transcript from the institutions you attended prior to Sussex County Community College listed in Section A.

SECTION C. Provide a statement and/or 3rd party documentation (i.e.: medical records, court documentation, police reports, etc.) to provide an explanation why the enrollment at your prior institution/s may have changed within the past few years.

SECTION D Certification & Signature

I certify the information on this form will be used to determine my financial aid eligibility. By completing & signing this form, I certify that all information reported is complete & accurate.

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to prison or both.

SIGNATURE: _____

DATE: _____

SECTION E Make a copy of this form and all required documentation for your records. Submit this completed form to the SCCC Financial Aid Office with all the documents listed in Sections B & C.

Turn in required forms or documents to the SCCC Financial Aid Office in one of the following ways:

- US Mail: SCCC Financial Aid Office B212, 1 College Hill Road, Newton, NJ 07860
- Fax: 973-300-2224
- On Campus – Use the Locked Drop Box in the B-Building Hallway outside the Financial Aid Office (B212). Place your documents in a SEALED ENVELOPE and write your name, ID number and phone number on the envelope in case we have any questions.
- Call our office at 973-300-2225 if you have issues submitting documents or forms.